

MANDATE OF THE SCHOLARSHIPS AND AWARDS COMMITTEE (SSAC)

1. serve as an in-house resource to individuals or groups;
2. develop standard criteria for selection of candidates and recipients of scholarships and awards;
3. determine the recipients of Hostos scholarships and prizes in accordance with established criteria; and
4. locate and obtain additional resources for scholarships and awards.

**SENATE SCHOLARSHIP AND AWARDS COMMITTEE (SSAC)**  
**GENERAL MEETING On Tuesday, December 10<sup>th</sup>, 2019**  
**B BUILDING B401 AT 3:30 – 5:00 PM**

**AGENDA**

1. Call to Order and Confirm Quorum
2. Acceptance of Agenda and Acceptance of Minutes
  - Minutes of general meetings-11/12/19
3. Chair's Remarks and Agenda Items
  - Annual Honors Convocation Awards and Description Deadline
    - Departmental Representative Updates
  - GAEF Update | CUNY Tuesday
  - Creating Customized-Scholarships/Awards
  - Update Letter Draft/Template for Dr. Gerald Meyer
  - Update Letter Template for Presidents List
  - The pins and pens design for President List Recipients
  - SSAC Share Point Update
  - Next Semester meeting Schedule
4. Subcommittee Members' Remarks and Updates
  - SSAC Visibility Group (*R. Rayo*, L. Santana)
    - Mandate 1 (Educating and Visibility of Funding)
  - SSAC Tracking Group (*V. Munoz*, K. Gyan, M. Subert)
    - Mandate 2 (Scholarships-SDEM and Awards-OIA)
  - SSAC Academic Criteria Group (*T. Hammonds*, S. Mitchel)
    - Mandate 3 (Dean, Scholastic and President)
  - SSAC Resource Group (*Y. Rodriguez*, R. Shaw, D-L, Lang)
    - Mandate 4 (Identifying Donors for Fund Continuity)
5. Secretary's Remarks and Announcements
6. Old and New Business
7. Attendance and Adjournment

Click link [SSAC](#) for accompanying SSAC documents  
Website: [www.hostos.cuny.edu/senate/ssac](http://www.hostos.cuny.edu/senate/ssac)

**ATTENDANCE**  
**Tuesday, December 10<sup>th</sup>, 2019**

**SSAC MEMBERS**

**SIGNATURE**

1. Gyan, Joseph - Business Department \_\_\_\_\_
2. Hammonds, Theresa – Transfer Services \_\_\_\_\_
3. Lang, Damaris-Lois Y (chairperson) – Natural Sciences Department \_\_\_\_\_
4. Mitchell, Sherese - Education Department \_\_\_\_\_
5. Munoz, Victoria – English Department \_\_\_\_\_
6. Rayo, Rocio – Hostos Lincoln-Early College Coordinator \_\_\_\_\_
7. Rodriguez, Yoel - Natural Sciences Department \_\_\_\_\_
8. Santana, Leana - Student Government Association Vice President \_\_\_\_\_
9. Shaw, Ronette (secretary) – Allied Health Sciences Department \_\_\_\_\_
10. Subert, Maria (vice chairperson) - Humanities Department \_\_\_\_\_

**Guests**

Brennan, Sarah – Office Of Academic Affairs \_\_\_\_\_

Libfeld, Mayi – Student Development and Enrollment Management \_\_\_\_\_

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