

**COLLEGE-WIDE CURRICULUM COMMITTEE
MINUTES
TUESDAY, SEPTEMBER 1, 2015**

PRESENT: Dean Felix Cardona
Mr. Saint Mbakop Aboul
Mr. Terrence Brown
Professor Robert Cohen
Professor Lizette Colon
Professor Kathleen Doyle
Professor Sandy Figueroa
Professor Jerilyn Fisher
Professor Miriam Laskin
Ms. Nelida Pastoriza
Professor Felipe Pimentel
Professor Jo-Ann Rover
Ms. Wendy Small-Taylor
Professor Olga Steinberg-Neifach

CALL TO ORDER

Professor Sandy Figueroa called the College-Wide Curriculum Committee meeting to order at 3:35 p.m. in the Office of Academic Affairs Conference Room, B465.

MINUTES

The minutes of May 12, 2015, will be read at the next meeting of the College-Wide Curriculum Committee.

WELCOME

Professor Figueroa welcomed everyone to the new semester and the first meeting of the fall semester of the College-Wide Curriculum Committee. She welcomed Professor Kathleen Doyle's return to the committee and welcomed Professor Jerilyn Fisher as the new representative from the English Department to the committee.

ANNOUNCEMENTS

Professor Figueroa asked that the Procedures Manual for the College-Wide Curriculum Committee be distributed to all the members of the departments so that everyone knows the procedures for creating, changing, and submitting items to the College-Wide Curriculum Committee.

Professor Figueroa asked that the members distribute the curriculum materials that have been approved at the meeting of the College-Wide Curriculum Committee to the members of the departmental curriculum committee as well as members of the department so that the department representative to the College Senate is aware of the curriculum items. Professor Figueroa asked that discussion of curriculum items take place in the department meetings. Department representatives to the College Senate must be engaged in department dialogue **BEFORE** the representative receives the

curriculum items from the College Senate. A discussion ensued as to the best way that the college community receives information about curriculum.

CUNY TASK FORCE ON EXPERIENTIAL LEARNING

Professor Figueroa stated that the CUNY Task Force on Experiential Learning may have impact on curriculum items in the college. She announced that she sent an e-mail to the List of Teaching Faculty informing them of the procedures for designating their course as Service-Learning in CUNY First.

MINUTE TAKER FOR FALL 2015 IN PLACE OF PROFESSOR EUNICE FLEMISTER

Professor Miriam Laskin agreed to serve as the minute taker for Fall 2015 in place of Professor Eunice Flemister.

ADJOURNMENT

There being no further business the meeting of the College-Wide Curriculum Committee was adjourned at 5 p.m. The next meeting of the College-Wide Curriculum Committee is scheduled for Tuesday, September 29, 2015, at 3:30 p.m. in the Office of Academic Affairs Conference Room.

Respectfully submitted,

Sandy Figueroa
Chair