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Minutes for the Senate Executive Committee

Date and Time: December 11, 2017| 3:30-5:10

Location: B-331

Presiding: Ernest Ialongo, Chair of Senate

Present: SGA President Thierno Diallo, SGA VP for Academic Affairs Sakiyna Switzer, Natasha Yannacañedo, Catherine Lewis, Hector Soto, James Kennis, Terrence Brown, Tram Nguyen

Absent:

Guests: Prof. Figueroa

Minutes Prepared By: Natasha Yannacañedo and Tram Nguyen

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| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Call to Order | Prof. Ialongo called the meeting to order at 3:30 |  |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Acceptance of Agenda |  | Unanimous Approval |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Approval of Minutes:  SEC Nov. 8 Meeting  Senate Nov. 16 | Motion to Accept  Unavailable due to the Recording Secretary being ill | Unanimous Approval  No action |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Absences at Senate | Absences are tracked for Senate and Senate Committees. Senators have been advised to write to the Chair to be excused. More than 3 unexcused absences might result in being removed from post. |  |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Committee on Committees | Professor Nguyen and Ialongo have been in discussion on past problematic issues and met with the Co-Chairs. Now Committee on Committees has a lot more work in terms of organization, etc. They had a meeting last Monday and Professors Nguyen and Ialongo went to help facilitate the meeting. The Committee on Committees voted for them to remain. Some discussion on the manner in which they should place people on committees. They voted to have deference to the Chairs. Professor Ialongo gave them end of February deadline to populate all committees. |  |
|  | Prof. Lewis suggested short instructional videos to encourage/teach people to learn Robert's Rules. Ms. Switzer offered her SGA meeting with the students be recorded, as they follow Robert's Rules. Prof. Kennis asked about populating his previous committee and was encourage to reach out to the Co-Chairs. Prof. Soto mentioned that in his experience on Boards that Chairs had the right to attend committee meetings.  Discussion ensued. |  |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Academic Standards Committee | This Committee is certified and a meeting has been called for Dec. 12. |  |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| CWCC Report by Prof. Figueroa    \*Early Childhood Education | PSY-101 General Psychology, now option of PSY-101 OR SOC-101 Introduction to Sociology. And HIS-210 U.S. History: Through the Civil War and HIS-211 U.S. History: Reconstruction to the Present, now adding POL-101 American Government as another option. Rationale give students more choices while addressing topics on N.Y. State licensing exams. |  |
| Adjournment | Motion to adjourn at 5:10 | Unanimous Approval |

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| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Discussion of Conflict of Interest, Strategies  Ex-officio Members | An issue was raised about an invitation extended by the Provost to an SEC member to attend a conference on affirmative action. The member clearly outlined his former position on the Affirmative Action Committee and wanted to be transparent with both the Provost and the SEC about appropriateness. The Provost clarified she wanted his attendance, even if he is not the current Chair.  SEC members expressed support and affirmed the need for transparency and clarity.  SEC member weighed in on the role of ex-officio members on Senate Standing Committees, as well as inconsistencies in the language of the Charter. |  |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Updates:  March Graduation  Clickers  Charter Amendments | The issue was raised that no student involvement on the decision about having a March graduation. Discussion ensued. SEC members offered advice on how to proceed with grievances.  No new information has been forthcoming.  Prof. Ialongo has tried to follow up with Mr. Torres. Waiting to hear from him. | SGA will follow up with Student Life and Academic Standards Committee. |

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| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Approval of December 21, 2017 Senate agenda | Change the numbering and add Prof. Lewis’s website presentation under Chair's remarks. | Unanimous Approval |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| New Business    Adjournment | Prof. Soto mentioned Brian Lehrer's report on CUNY's retention and graduation rates. | SEC members will read and discuss in the future.  5:10 |