December 9, 2020

Library Senate Committee Meeting

Hostos Community College

Virtual Meeting through Zoom

Start Time: 12:02pm

End Time: 12:27pm

Present: Rodney Blair, Aaron Botwick, Denisse Feliz, Madeline Ford, Eddy Garcia, Eugena Griffin, Iris Mercado, Linda Miles, Van Phan, Simona Prives

Absent: Thomas Mencer, Lauren Wolf

1. INTRODUCTIONS
	1. Prof. Miles called the meeting to order.
	2. Prof. Phan made a motion to accept the agenda, Prof. Griffin seconded, and the motion was accepted.
	3. Prof. Phan made a motion to accept the November meeting minutes, Prof. Botwick seconded, and the motion was accepted.
	4. Prof. Miles thanked everyone for attending. She said she missed meeting in the conference room in the library.
2. LIAISON REPORTS
	1. Prof. Blair said that the online test resources that the Allied Health department uses have expired and will be renewed. He and the liaison librarian will schedule a “How to Access Library Resources” session with faculty. Finally, he reviewed the process for requesting excerpts of textbooks from the library, which was emailed to the committee earlier in the semester.
	2. Prof. Botwick said that the library, like the NYPL, has discontinued Kanopy. This semester, we began subscribing to AVON, which houses videos on a variety of disciplines and included feature-length films. The liaison librarian also let him know about the online Conscious Style Guide, a website that assists students with writing on subjects such as ability and disability, race and ethnicity, etc.
	3. Prof. Miles added that the Faculty Toolkit is a great resource that includes guides on a number of courses offered at Hostos.
3. OUTREACH INITIATIVE (Library-Animation Project)
	1. Prof. Miles was able to meet with Andy London. It was decided that four scripts would be animated, and we are working with the Library’s communication team to determined which four are most critical. Four members of the committee will narrate the videos. A small group of committee members will act as clients and check in once a week for fifteen minutes with Prof. London and his students. There will also be four “benchmark” meetings throughout the process. Prof. London is currently recruiting students, and the project will be an independent study on top of regular coursework. They will receive instruction on copyright and licensing. The plan is to begin in early February and finish in May.
	2. Prof. Prives added that she spoke to Prof. London and there will also be a collaboration with our typography students.
	3. Prof. Phan asked if committee members will only be “clients” or if they will offer feedback to instructors. Prof. Miles said there may be feedback at the end of the semester, but Prof. London will be there during our meetings with them.
	4. Prof. Miles said that it will take about thirty minutes to record the audio. Prof. London will direct committee members and send them a microphone. She asked for volunteers for both the audio and the client subcommittee.
		1. Prof. Blair, Prof. Botwick, Prof. Griffin, and Prof. Miles volunteered to record audio. Prof. Mercado and Prof. Phan volunteered to serve as clients.
4. NEW BUSINESS
	1. The committee will try to meet next semester in February, March, April, and May. Prof. Miles will send out the Doodle poll for February either this or next week.

Respectfully submitted by Aaron Botwick