



## **SENATE EXECUTIVE COMMITTEE**

**B 331**

**Wednesday, November 8, 2017**

**3:30-4:55pm**

**Agenda**

Minutes by Prof. Yannacañedo

Present: Professors Ernest Ialongo, Chair; Tram Nguyen, Catherine Lewis, Natasha Yannacañedo, James Kennis, Hector Soto, Mr. Terrence Brown, Mr. Thierno Diallo, SGA President; Ms. Sakiyna Switzer, SGA VP for Academic Affairs.

1. Call to Order 3:31pm
2. Unanimous acceptance of the SEC agenda
3. Unanimous approval of minutes of the October 11, 2017 SEC meeting
  - ✓ Only one name revision of Stachalek.
  - ✓ Minute-taking-discussion about brevity for minutes.
4. Unanimous approval of minutes of the October 19, 2019 Senate meeting after revisions given to Mr. Brown.
5. Charter amendments (creation of Media Design Programs as a unit; plurality in voting after X number of deadlocked rounds)
  - ✓ Discussion. We will propose “Media Design Unit” in the Charter.
  - ✓ Prof. Kennis wants to take amendment to Elections Committee to discuss to get better language. Prof. Ialongo withdrew the proposed amendment. All concurred.
6. Student representation in the Senate/representation in general (absences)
  - ✓ Now 15 students.
  - ✓ We need to enforce Charter. First 2 meetings this fall will be excused. However, Prof. Ialongo will enforce from now on.
  - ✓ Parliamentarian confirmed that 1 person can have 2 constituencies.
7. Committee updates (Committee on Committees and Library Committee)
  - ✓ Prof. Trachman and Prof. Gosset elected Chairpersons. Library Committee Chairpersons are Prof. Miles and Prof. Rounds.

8. Current election update (3 number of At-Large Senators still needed)

- ✓ Prof. Kennis will meet with Mr. Torres tomorrow.

9. Website update

- ✓ Prof. Lewis described the layout of the pages and will add pages as she receives them from committees. Would be nice to have photos of S.E.C. members. We can send her our photos.

10. Curricular items overview – Prof. Figueroa

- ✓ No controversy over canceling Math-30 because Math-150 already exists and replaced it. 9 voted yes, 1 no, 0 abstentions. No idea about why the one person voted no.
- ✓ Prof. Ialongo inquired about what the circumstances were about the item that did not pass but she did not have that information prepared.
- ✓ Prof. Figueroa brought up that she will probably modify one of the meeting dates for Curriculum Committee next semester since it is too close to SEC meeting. (The meeting date that falls the day before our meeting.)
- ✓ Pathway procedures. Prof. Trachman and Prof. Ford said items should go through them to ensure all is in order before it comes to S.E.C.
- ✓ Prof. Figueroa and Dean Cardona do meet to discuss items.
- ✓ Prof. Figueroa has been working with the Registrar to designate students on Deans List on their transcripts.

11. Unanimous approval of November 16, 2017 Senate agenda after some minor amendments.

12. New Business

- ✓ Prof. Figueroa will discuss Scholarships and Awards Committee but won't be on official agenda.
- ✓ Prof. Lewis asked about clickers. Prof. Ialongo has not been able to get them to commit to a meeting time yet.
- ✓ Discussion about Smart room conversions. Time line hard to establish because budget varies year to year.
- ✓ Discussion of committees and their responsibilities. Reports and minutes in all proceedings vital.

13. Adjournment 4:55pm