Hostos Community College, CUNY  
Student Technology Fee AY 2023-2024 Project ProposalS  
Requesting Area: [Office/Department]  
ToTAL FOR ALL REQUESTS: $[0]

## Project 1: [Project Name]

## Total Requested For Project: $[0]

# Overview

### Description:

|  |
| --- |
| *Describe the purpose and scope of the project*. |

### Benefit to Students:

|  |
| --- |
| Explain how this project can benefit the student body at Hostos. |

**Proposed by:** *(select all that apply)*  Students  Faculty  Staff

**Expenditure Category:** [Choose Category]

**This project is:** [New/Continuing]

**Timeline:**

Expected state date: *Enter start date (Month, Year)*

Expected completion date: *Enter start date (Month, Year)*

# FUNDING

### Description/Justification of Expenses:

|  |
| --- |
| *Please provide a summary of the costs associated with the project. As appropriate, this should include more specific details or the approach to be used to achieve the funded initiative.* |

### Recurring Costs:

|  |
| --- |
| *Please describe, if applicable.* |

**Project Expenses:**

|  |  |
| --- | --- |
| *To add rows to expense tables:  Select inside a cell within an existing row. This will trigger the appearance of a plus (+) button on the right side of the table; clicking on this button will insert a new row below the row you had selected.* |  |

### OTPS Expenses

| Item Name | Qty | Per Unit Price | Cost |
| --- | --- | --- | --- |
| [ItemName] | [Qty] | [PerUnit] | [Cost] |
| *Supplier Diversity (10%)* | | | [0] |
| **TOTAL OTPS:** | | | **[$0]** |

### PS Expenses (Part-Time Employees)

| Title/Position | No. of Hours | Rate | Pay |
| --- | --- | --- | --- |
| [ItemName] | [Qty] | [PerUnit] | [Cost] |
| *Part-Time Fringe Benefits (13%)* | | | [0] |
| **TOTAL PS:** | | | **[$0]** |

# Assessment

### Project Goals

|  |
| --- |
| *Please describe.* |

### How will the achievement of project goals be measured?

|  |
| --- |
| *Please describe.* |

## Project 2: [Project Name]

## Total Requested For Project: $[0]

# Overview

### Description:

|  |
| --- |
| *Describe the purpose and scope of the project*. |

### Benefit to Students:

|  |
| --- |
| Explain how this project can benefit the student body at Hostos. |

**Proposed by:** *(select all that apply)*  Students  Faculty  Staff

**Expenditure Category:** [Choose Category]

**This project is:** [New/Continuing]

**Timeline:**

Expected state date: *Enter start date (Month, Year)*

Expected completion date: *Enter start date (Month, Year)*

# FUNDING

### Description/Justification of Expenses:

|  |
| --- |
| *Please provide a summary of the costs associated with the project. As appropriate, this should include more specific details or the approach to be used to achieve the funded initiative.* |

### Recurring Costs:

|  |
| --- |
| *Please describe, if applicable.* |

**Project Expenses:**

|  |  |
| --- | --- |
| *To add rows to expense tables:  Select inside a cell within an existing row. This will trigger the appearance of a plus (+) button on the right side of the table; clicking on this button will insert a new row below the row you had selected.* |  |

### OTPS Expenses

| Item Name | Qty | Per Unit Price | Cost |
| --- | --- | --- | --- |
| [ItemName] | [Qty] | [PerUnit] | [Cost] |
| *Supplier Diversity (10%)* | | | [0] |
| **TOTAL OTPS:** | | | **[$0]** |

### PS Expenses (Part-Time Employees)

| Title/Position | No. of Hours | Rate | Pay |
| --- | --- | --- | --- |
| [ItemName] | [Qty] | [PerUnit] | [Cost] |
| *Part-Time Fringe Benefits (13%)* | | | [0] |
| **TOTAL PS:** | | | **[$0]** |

# Assessment

### Project Goals

|  |
| --- |
| *Please describe.* |

### How will the achievement of project goals be measured?

|  |
| --- |
| *Please describe.* |

## Project 3: [Project Name]

## Total Requested For Project: $[0]

# Overview

### Description:

|  |
| --- |
| *Describe the purpose and scope of the project*. |

### Benefit to Students:

|  |
| --- |
| Explain how this project can benefit the student body at Hostos. |

**Proposed by:** *(select all that apply)*  Students  Faculty  Staff

**Expenditure Category:** [Choose Category]

**This project is:** [New/Continuing]

**Timeline:**

Expected state date: *Enter start date (Month, Year)*

Expected completion date: *Enter start date (Month, Year)*

# FUNDING

### Description/Justification of Expenses:

|  |
| --- |
| *Please provide a summary of the costs associated with the project. As appropriate, this should include more specific details or the approach to be used to achieve the funded initiative.* |

### Recurring Costs:

|  |
| --- |
| *Please describe, if applicable.* |

**Project Expenses:**

|  |  |
| --- | --- |
| *To add rows to expense tables:  Select inside a cell within an existing row. This will trigger the appearance of a plus (+) button on the right side of the table; clicking on this button will insert a new row below the row you had selected.* |  |

### OTPS Expenses

| Item Name | Qty | Per Unit Price | Cost |
| --- | --- | --- | --- |
| [ItemName] | [Qty] | [PerUnit] | [Cost] |
| *Supplier Diversity (10%)* | | | [0] |
| **TOTAL OTPS:** | | | **[$0]** |

### PS Expenses (Part-Time Employees)

| Title/Position | No. of Hours | Rate | Pay |
| --- | --- | --- | --- |
| [ItemName] | [Qty] | [PerUnit] | [Cost] |
| *Part-Time Fringe Benefits (13%)* | | | [0] |
| **TOTAL PS:** | | | **[$0]** |

# Assessment

### Project Goals

|  |
| --- |
| *Please describe.* |

### How will the achievement of project goals be measured?

|  |
| --- |
| *Please describe.* |