

**Eugenio Maria de Hostos Community College
Academic Year 2020-2021 College-Wide P & B Calendar
Fall 2020**

DATE	AGENDA	REVIEW DATES
August 18	Fall 2020 Appointments and Substitutes	
September 15	Portfolio Review Process/Budget Presentation	
October 13	2 nd and 3 rd Reappointments	Sept. 15 - Oct. 2
October 20	4 th Reappointments, 5 th Reappointments and 5 th Reappointments with CCE	Sept. 29 – Oct. 16
November 3	6 th Reappointments and Fellowship Leaves (half year leave at full pay)	Oct. 13 – Oct. 30
November 17	7 th Reappointments with tenure	Oct. 27 – Nov. 13
December 8	Spring 2021 Appointments and Substitutes Spring Budget Presentation	
ALL MEETINGS WILL BE HELD IN THE OAA CONFERENCE ROOM AT 12:30PM UNLESS OTHERWISE INDICATED (Additional meetings may be scheduled)		

Important Dates:

August 14: DUE in OAA - Material for Fall 2020 full-time appointments and substitute appointments

***August 26:** Due in HR – Portfolios for 2nd, 3rd, 4th and 5th reappointments
(8/27 – 9/11 *Department P&B committees must meet*)

September 14: HR delivers to OAA - Faculty portfolios for 2nd, 3rd, 4th and 5th reappointments
Due in OAA – Department P&B committee recommendations for 2nd, 3rd, 4th and 5th reappointments

***September 21:** DUE in HR – Portfolios for 6th and 7th reappointments with tenure
(9/22 – 10/8 *Department P&B committees must meet*)

October 9: HR delivers to OAA - Faculty portfolios for 6th reappointment & 7th reappointment with tenure

DUE in OAA - Application for fellowship leaves (1/2 year at full pay)

December 5: DUE in OAA - Material for Spring 2021 full-time and substitute appointments

DUE in OAA - Annual evaluation of first-year full-time faculty; Application for promotion to full professor

*Due in HR means the candidates have completely updated their portfolios for their upcoming reappointment