INTERNATIONAL STUDENT APPLICATION FOR F-1 REDUCED COURSE LOAD

F-1 international student are required by U.S. Law to pursue a full course of study each fall and spring semester. A full course of study is defined as carrying 12 credits at the undergraduate level. (or the equivalent as approved by your academic advisor on the Full-time Equivalency Form). Under certain academic circumstances, you may qualify for a reduced course load (RCL) of 6 credits, or less for an illness or medical condition. To apply, you must:

1. Still enrolled full-time. If you already dropped below, you do not qualify.

☐ Illness or medical condition

- 2. Have your academic advisor complete this form explaining the academic difficulties that you are experiencing. Academic difficulties are restricted to initial difficulties with English or reading requirements, unfamiliarity with U.S. teaching methods or improper course level placement.
- 3. If you are suffering from an illness or medical condition, you must provide us with documentation from a licensed medical doctor, doctor of osteopathy, or licensed clinical psychologist describing the nature of your illness or condition.
- 4. Complete this form and submit it to International Student Advisor <u>before taking any action to reduce your course load.</u>

Your application will be reviewed by International Student Advisor and, if approved, you will be given authorization to reduce your course load for a specific period of time. A reduced course load based on academic difficulties may only be authorized for one term during your program of study. A reduced course load warranted by an illness or medical condition may be extended if there are serious circumstances necessitating such an extension.

You are required to resume a full course of study in the semester immediately following your RCL authorization (excluding summer). A "hold" will be placed on your registration for the next semester which will be removed when you report to International Student Services with your registration form and obtain an advisor's release.

Name:			
Last		name	middle
ID Number:	Sevis ID Nun	nber:	
Semester for which you are requesting a	reduced course load:		-
Program of study:	Major:		
Phone Number:	E-mail:		
Reasons why you are requesting a	reduced course load: Che	ck one:	
ACADEMIC DIFFICULTY: My advi	sor has completed the other sid	de of this form.	
☐ Initial difficulty with the English la	nguage.		
Unfamiliarity with U.S. Teaching m	nethods or requirements		
☐ Improper course level placement.			
ILLNESS OR MEDICAL CONDITIO	ON: Documentation is atta	ached.	

ADVISOR'S RECOMMENDATION FOR F-1 INTERNATIONAL STUDENT REDUCED COURSE LOAD

I recommend _		_ carry a reduced
	Name of student	
Course load of	credits (not less than 6) for the(semester	r) for the following
academic reaso	n:	
	Initial difficulty with the English language. Describe the difficulty and w "initial"	
	Initial difficulty with reading requirements. Describe the difficulty and w "initial"	
	Unfamiliarity with U.S. teaching methods of requirements. Describe the considered initial"	difficulty and why it is
	Improper course level placement. Describe the reason for the improper pl	
The student's ex	pected graduation date is:	
Name of advisor	:	
	isor:	
	E-mail	
_	Date:	
	AL STUDENT SERVICES ACTION:	
	PERIOD COVERED:	
	JTHORIZED ON DATE:	
DENIED BEGAL	JSE:	
BY:		