

Memo

To: All Adjunct Faculty

From: HUMAN RESOURCES DEPARTMENT

Date November 26, 2018

Re: Spring 2019 Pay Schedule

In accordance with the CUNY Guidelines for Processing Adjunct payrolls, adjuncts will be paid on eight (8) pay dates for the Spring 2019 semester. Each paycheck will be computed at one eighth (1/8) of the total semester payment for each course submitted by the department.

Listed below are the pay check dates for the teaching adjuncts for Spring 2019.

<u>Pay Dates</u>	<u>Work Period</u>	<u>Paid</u>
02/08/19	01/25 – 02/02/19	1/8 th
02/22/19	02/03 – 02/16/19	1/8 th
03/08/19	02/17 – 03/02/19	1/8 th
03/22/19	03/03 – 03/16/19	1/8 th
04/05/19	03/17 – 03/30/19	1/8 th
04/19/19	03/31 – 04/13/19	1/8 th
05/03/19	04/14 – 04/27/19	1/8 th
05/17/19	04/28 – 05/22/19	1/8 th

***Spring Recess: April 19 – April 28, 2019**

**** Final Exams: May 15 – May 22, 2019**