

To: Adjunct Faculty
From: Human Resources Office
Date: November 21, 2017
Re: Winter Intersession 2018 Pay Schedule

In accordance with the CUNY Guidelines for Processing Adjunct payrolls, adjuncts will be paid on two (2) pay dates for the 2018 Winter Intersession. Each paycheck will be computed at one half (1/2) of the total semester payment for each course submitted by the department.

Listed below are the pay check dates for the teaching adjuncts for Intersession 2018.

<u>Paydates</u>	<u>Work Period</u>	<u>Paid</u>
01/12/2018	01/02 – 01/06/2018	1/2 of the total semester payment
01/26/2018	01/07 – 01/23/2018	1/2 of the total semester payment

If you have any questions, please contact our office at 718-518-6650.