

## Job Vacancy Notice

**Job Title:** Academic Internship Specialist - X-Ray Technology

**Job ID:** 19939

**Location:** Hostos Community College

**Full/Part Time:** Full-Time

**Regular/Temporary:** Regular

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### POSITION DETAILS

The Radiologic Technology Program at Hostos Community College is designed to provide students, who will work under the direction of a radiologist, with the essential skills needed to use ionizing radiation as a means of determining the nature of disease or injury. Students participate in classroom lectures, department's energized laboratory, and in clinical experiences at affiliate hospitals. Learning approaches include the use of audio tapes, radiographic films, slides, computers, and laboratory assignments.

Clinical education commences in the spring semester of the freshman year and continues through the six-semester program. The Radiologic Technology Program is accredited by The New York State Department of Health, Bureau of Environmental Radiation Protection, and The Joint Review Committee of Education in Radiologic Technology.

The Radiologic Technology Department seeks applications for an Academic Internship Specialist. Under the supervision of the department chair, the selected candidate will integrate the educational and clinical components of the program to provide the radiography student with a complete and comprehensive clinical experience. This position is responsible for the coordination of the clinical phase of the radiological technology program.

Additional responsibilities include as follows:

- Supervises students' clinical experiences at six affiliate hospitals.
- Visits each clinical affiliate on a regular basis to ensure compliance with state and national accreditation guidelines.
- Reviews radiation exposure reports and evaluates radiation safety procedures at each clinical site.
- Coordinates responsibilities and clinical activities for teaching adjuncts.
- Maintains the clinical handbook and ensures that information is up-to-date.

### QUALIFICATIONS

Bachelor's degree and four years' related experience required.

The following qualifications are preferred:

- Proficiency in curriculum development, supervision, instruction, and counseling
- Ability to document the equivalent of two years' full time teaching experience in the professional discipline
- Ability to document a minimum of one year of experience as an instructor in a

- JRCERT accredited program
- Certification by the American Registry of Radiologic Technologist and registered in the proper discipline
- Bilingual skills in English and Spanish
- Availability to work evening and weekend hours

### **CUNY TITLE OVERVIEW**

Supports an academic internship program providing career development and professional work experience.

- Acts as liaison between the College and employer sponsors, monitoring the success of students' internship experiences
- Supervises student internships, assuring adherence to related College and governmental policies and regulations
- Creates and conducts orientation sessions and workshops for students in the internship program; coordinates applications, interviews, and placement as part of overall student outreach
- Provides faculty orientation and development related to internship programs
- Implements and evaluates competencies and other success factors
- Performs related duties as assigned.

### **CUNY TITLE**

Higher Education Assistant

### **FLSA**

Exempt

### **COMPENSATION AND BENEFITS**

\$58,555 - \$68,351; commensurate with education and experience.

CUNY's benefits contribute significantly to total compensation, supporting health and wellness, financial well-being, and professional development. We offer a range of health plans, competitive retirement/pension benefits and savings plans, tuition waivers for CUNY graduate study and generous paid time off. Our staff also benefits from the extensive academic, arts, and athletic programs on our campuses and the opportunity to participate in a lively, diverse academic community in one of the greatest cities in the world.

### **HOW TO APPLY**

Applicants must apply online by accessing the CUNY website at [www.cuny.edu](http://www.cuny.edu) and navigate to the following links: "Employment" and "Search Job Postings"

Please attach resume, cover letter, and three professional references.

**CLOSING DATE**

Open until filled with review of applications to begin January 20, 2019.

**JOB SEARCH CATEGORY**

CUNY Job Posting: Managerial/Professional

**EQUAL EMPLOYMENT OPPORTUNITY**

CUNY encourages people with disabilities, minorities, veterans and women to apply. At CUNY, Italian Americans are also included among our protected groups. Applicants and employees will not be discriminated against on the basis of any legally protected category, including sexual orientation or gender identity. EEO/AA/Vet/Disability Employer.