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**College-Wide Senate General Meeting** **via Zoom**

**Thursday, May 21, 2020**

**3:30-5:00 pm**

**Senate Meeting Minutes**

**Present:**

* **Allied Health:** Professors Sandra Castellanos, Ronette Shaw, and Manny Livingston
* **Behavioral and Social Sciences:** Professors Ernest Ialongo (Chairperson), Hector Soto
* **Business:** Professor Sandy Figueroa
* **English:** Professors Tram Nguyen, Louis Bury, Krystyna Michael
* **Education:** Professors Jacqueline DiSanto, Iris Mercado, Elys Vazquez-Iscan
* **Gittleson:** Ms. Melanie Garcia
* **Humanities:** Professors Natasha Yannacañedo, Humberto Ballesteros, Weldon Williams, Catherine Lewis
* **Language and Cognition:** Professor Thomas Mencher
* **Library:**  Professor Jorge Matos
* **Mathematics:** Professors Lauren Wolf, Alexander Vaninsky
* **Natural Sciences:** Professors John Gillen, Debasish Roy
* **Higher Education Officers (HEO):** Ms. Safiya Faustin, Mr. Carlos Guevara, Ms. Yvette Luyando, Ms. Alba Lynch, Ms. Cynthia Morales-Delbrun, Ms. Daliz Perez Cabezas, Ms. Carmen Sosa, Mr. Fabian Wander, Ms. Elizabeth Wilson, Mr. Iber Poma
* **Public Safety/Maintenance:** PS Officer Clara Albino
* **University Faculty Senate (UFS):** Professors Gail August, Julie Trachman
* **Senate At-Large Faculty Representatives:** Professors Andrew Connolly, James Kennis, Sanjay Arya, Clara Nieto-Wire, Sherese Mitchell, Diana Macri, Thomas Beachdel, Mathew Moses, Nancy Genova, William Casari
* **Adjunct Representatives:** Professors Ruben Worrell, Christopher Paskoff
* **Student Government Association Representatives (SGA):** President Kelvin Pineda, Vice President Academic Affairs Muiz Agbaje, Campus Affairs Comm. Brian Carter, Campus Affairs Comm. Ev/PT Lusleidy Perez, Campus Affairs Comm. Nicole Rodriguez, Somaya Nasher, Brittany Lanzano, Charles Dour, Denisse Feliz, Mohamed Nashir, Hatem Anaam

**Absent (Excused):**

* Professor Claude Fernandez, Business
* Professor Michael Gossett, Education
* Professor Victor Torres-Velez, Humanities
* Professor Isabel Feliz, Language & Cognition
* Professor Terrence Brenner, Mathematics
* Ms. Mercedes Moscat, HEO
* Professor Ana Ozuna, UFS
* Professor Lizette Colon, PSC
* Miss Leana Santana,
* Miss Rosina Asiamah, Executive Secretary
* Miss Amdiya Kyemtore, Student Senator
* Mr. Saleh Nasser, Student Service

**Vacant:**

* **Counseling (1)**

**Visitors:**

* Professor Sarah Hoiland, Behavioral and Social Sciences
* Professor Inmaculada Lara-Bonilla, Humanities
* Professor Alexandra Milsom, English
* Professor Andy London, Humanities
* Dr. Ann Mester, Dean
* Mr. Carlos Rivera, SDEM
* Professor Damaris Lois-Lang, Natural Sciences
* Mr. David Dos Santos, EdTech
* Professor Francisco Fernandez, Natural Sciences
* Mr. Félix Arocho. Hostos Theater
* Professor Jason Buchanan, English
* Mr. Jason Libfeld, Student Leadership Academy
* Mr. Jerry Rosa
* Professor Juno Morrow
* Professor Karin Lundberg, Language & Cognition
* Professor Linda Miles, Library
* Ms. Luz Rivera, CTL
* Prof. Moise Koffi
* Professor Nicole Wallenbrock, Humanities
* Professor Nieves Angulo, Mathematics
* Mr. Sam Byrd, CEWD
* Ms. Sarah Brennan, OAA
* Ms. Wendy Small-Taylor

***1. Call to Order***

* Quorum established at 3:43 PM.
* Senate called to order at 3:43 PM.

Chair Ialongo reviewed use of Zoom resources to raise hand, vote, etc. Those who are on the phone will have to text the Chair with their vote. The meeting is being recorded and it is a public meeting, however, only eligible voters can vote (Senators, excluding the ex-officio, non-voting Senators).

***2. Acceptance of the Agenda***

There being no further discussion, upon motion duly made and approved, the May meeting agenda was accepted by acclimation.

***3. Approval of April 23, 2020 Senate Minutes & May 12, 2020 Senate Special Meeting-Presidential Town Hall Minutes***

There being no objections, no errors to report, the minutes of April 23 Senate meeting were approved.

There being no objections, no errors to report, the minutes of May 12, 2020 Senate Special Presidential Town Hall meeting were approved.

***4. Chair’s Remarks***

The Chair thanked everyone for their resilience in keeping the Senate working during the crisis, and recounted some of the accomplishments of the Senate over the previous academic year.

The Chair read out the following state from the Chair of the Senate Committee on Disability Issues, Prof. Jorge Matos

“The Committee on Disability Issues wishes to announce that both the Ed Tech Office and the Accessibility Resource Center are available to assist faculty in making their online course materials accessible during the summer and fall semesters. Recognizing the hardships involved in transitioning this semester, both offices are equipped and eager to partner with faculty to undertake this effort.

We also wish to remind the campus that due to the pandemic, some students may develop post-COVID complications and qualify under the law to receive accommodations if registered with the ARC. Please contact the Ed Tech Office and the ARC for more information. Your cooperation is truly appreciated.”

***5. President’s Comments***

Expressed that it has been his honor to serve as President of Hostos for the past 6 years and the opportunity to call all members of the college community his colleagues. “The events of the past few months illustrates the unique community this is. I offer my thanks, a virtual *abrazo*” and hopes he will be able to reach all personally and thank them. “Stay safe, stay healthy and we’ll see each other on the other side of this.”

***6. SGA President’s Comments***

Invites all to the pinning ceremony. Updates: COVID situation made all feel hopeless. Created LinkedIn and GoFundMe accounts to keep all informed. All proceeds will directly to students at the college. We donated 33% of our operating budget to Single Stop, a little over 10K. There is student activity fee reserve which remains for emergencies. Incoming President Agbaje will advise as to how those funds were dispersed. Expressed appreciation to Pres. Gomez for setting good example of leadership, VP Cruz, Jerry Sosa, Rhonda Smith and his Executive team. Congratulates the class of 2020, is grateful for the experience, is proud to be a Hostos graduate. Expressed gratitude for his family for helping him and all in the college community.

***7. Non-Curricular Voting Items***

* 1. Presentation and Vote for Part II of proposed Charter amendments, 2019-2020

Prof. Nguyen presented charter revisions [See Appendices]:

* + 1. Article II: Membership in the College Senate, Section 9 Time Table, B.
    2. Article V: College-Wide Personnel and Budget committee, Section 2 Chairperson, A.
    3. Article VI: Academic Departmental Structure, Section 2 Departmental Chairpersons, G. Duties of Department Chairperson
    4. Article VI: Academic Departmental Structure, Section 2 Departmental Chairpersons, G. Duties of the Department Chairperson, 6
    5. Article VII: Senate Committees, Section 10 Curriculum Committee, A. Membership: 3
    6. Article VII: Senate Committees, Section 17 Library Committee, A. Membership: 1.
    7. Article VII: Senate Committees, Section 15 Institutional Research Committee, A. Membership:
    8. Article VI: Academic Departmental Structure, Section 1 Departments and Units, E. Education Department

**VOTE:**

**Yes 54 No 0 Abstain 3 Invalid 0**

The action passes.

* 1. Resolution on Academic Integrity Committee- Prof. Nguyen presents the following:

College-Wide Senate, Eugenio María de Hostos Community College

Proposed: May 21, 2020

Resolution on the Creation of the Hostos Academic Integrity Committee

Whereas, Hostos Community College is mandated by the City University of New York (CUNY) to have an Academic Integrity Committee to decide on cases of plagiarism, cheating, and other issues related to academic integrity;

Whereas, the Academic Integrity Committee is not mentioned in the Charter of Governance,

Whereas, the paperwork for this committee must be maintained in perpetuity;

Whereas, the Academic Integrity Officer cannot also be the Chair of the Senate Academic Standards Committee;

Therefore, be it resolved that the structure of the Hostos Academic Integrity Committee consists of:

1) The Academic Integrity Officer, who shall hold Faculty rank and tenure, who shall be appointed by the President from a list compiled by the College-Wide Senate Executive Committee, and who shall act as Chair of the Academic Integrity Committee;

2) Five additional faculty, who shall hold Faculty rank and tenure, or be a Lecturer with a Certificate of Continuous Employment, each nominated by the President, and then ratified by the College-Wide Senate Executive Committee; and

3) One Student representative appointed by the College-Wide Senate Executive Committee, who is certified by the Registrar's Office as being a Hostos Community College student in good academic standing.

The Academic Integrity Officer and Faculty members of the committee shall serve for 3 years. The Student member shall serve for a period of 1 year. Members may be reappointed for additional terms. The initial appointees to this committee, excepting the Student representative, shall be assigned terms of different durations so that the committee, in the end, consists of members with staggered three-year terms to provide procedural continuity. We further resolve that the confidential files of the Academic Integrity Committee be maintained by the Academic Integrity Officer on behalf of the Academic Integrity Committee.

HEO Organization proposes amendment: Ms. Luyando proposes the following change:

College-Wide Senate, Eugenio María de Hostos Community College [Proposed new wording in red]

Proposed: May 21, 2020

Resolution on the Creation of the Hostos Academic Integrity Committee

Whereas, Hostos Community College is mandated by the City University of New York (CUNY) to have an Academic Integrity Committee to decide on cases of plagiarism, cheating, and other issues related to academic integrity;

Whereas, the Academic Integrity Committee is not mentioned in the Charter of Governance,

Whereas, the paperwork for this committee must be maintained in perpetuity;

Whereas, the Academic Integrity Officer cannot also be the Chair of the Senate Academic Standards Committee;

Therefore, be it resolved that the structure of the Hostos Academic Integrity Committee consists of:

1) The Academic Integrity Officer, who shall hold Faculty rank and tenure, who shall be appointed by the President from a list compiled by the College-Wide Senate Executive Committee, and who shall act as Chair of the Academic Integrity Committee;

2) Six ~~Five~~ additional Faculty, who shall hold Faculty rank and tenure, or be a Lecturer with a Certificate of Continuous Employment, each nominated by the President, and then ratified by the College-Wide Senate Executive Committee; and

3) One 13.3B HEO, nominated by the President, and then ratified by the College-Wide Senate Executive Committee; and

4) ~~3)~~ One Student representative appointed by the College-Wide Senate Executive Committee, who is certified by the Registrar's Office as being a Hostos Community College student in good academic standing.

The Academic Integrity Officer and Faculty members of the committee shall serve for 3 years. The Student member shall serve for a period of 1 year. Members may be reappointed for additional terms. The initial appointees to this committee, excepting the Student representative, shall be assigned terms of different durations so that the committee, in the end, consists of members with staggered three-year terms to provide procedural continuity. We further resolve that the confidential files of the Academic Integrity Committee be maintained by the Academic Integrity Officer on behalf of the Academic Integrity Committee.

Motion to amend passed by vote of 41.

**VOTE AMENDED MOTION:**

**Yes 50 No 0 Abstain 2 Invalid 0**

The action passes.

* 1. Elections for Hostos Association and Auxiliary Enterprise Corporation

Election Committee reports the following nominees:

Hostos Association Auxiliary Enterprise

Dr. Charles Drago Dr. Charles Drago

Edme Soho

Natasha Yannacañedo

Floor opens to any new nominations. Nominees don’t need to be Senators.

**VOTE on Hostos Association:**

Dr. Charles Drago - 30

Edme Soho - 17

Natasha Yannacañedo- 30

**VOTE on Auxiliary Enterprise:**

Dr. Charles Drago - 50

All candidates will be submitted to President for review and selection.

***8. Curricular Items***

Action 1: Humanities Department, Black Studies Unit, New Course BLS 202-presented by Prof. Weldon Williams.

**VOTE:**

**Yes 45 No 5 Abstain 3 Invalid 0**

Item passes.

Action 2: BLS Course Revisions- presented by Prof. Weldon Williams

BLS 101

BLS 110

BLS 112

BLS 114

BLS 119

BLS 122

BLS 125

BLS 150

BLS 161

Prof. Lang- Which countries are considered “African”?

Prof. Williams- Classical African countries

Muiz Agbaje- What does “classical African countries” mean?

Prof. Williams- Defined the term

Prof. Nguyen motions to end debate. 42 YES votes, one NO vote.

**VOTE:**

**Yes 49 No 1 Abstain 2 Invalid 0**

Item passes.

Action 3: Latin American and Caribbean Studies Unit, Course Revisions- presented by Prof. Lara-Bonilla

LAC 101

LAC 106

LAC 108

LAC 118

LAC 132

LAC 246

LAC 260-WGS 260

**VOTE:**

**Yes 53 No 1 Abstain 0 Invalid 0**

Items pass.

Action 4: LAC 260 Pathways Submission

**VOTE:**

**Yes 52 No 2 Abstain 0 Invalid 0**

Item passes

Humanities Courses, New Courses- presented by varying faculty

Action 5: HUM 141- Prof. Wallenbrock

Action 6: HUM 151- Prof. Cardiel

Action 7: HUM 161- Prof. Bickerstaff

Action 8: HUM 162- Prof. Bickerstaff

Action 9: HUM 201- Prof. Beachdel

Prof. Moses- Motion to extend time to 5:30pm. Votes 38 YES, 1 NO, 2abs

Motion passes.

**HUM 141 VOTE:**

**Yes 45 No 1 Abstain 1 Invalid 0**

Action passes.

**HUM 151 VOTE:**

**Yes 45 No 1 Abstain 1 Invalid 0**

Item passes**.**

**HUM 161 VOTE:**

**Yes 45 No 1 Abstain 1 Invalid 0**

Item passes.

**HUM 162 VOTE:**

**Yes 45 No 1 Abstain 1 Invalid 0**

Item passes.

**HUM 201 VOTE:**

**Yes 45 No 1 Abstain 1 Invalid 0**

Item passes.

Action 10: Visual and Performing Arts Unit, Course Revisions- presented by Prof. Yannacañedo

VPA 111

VPA 112

VPA 113

VPA 114

VPA 115

VPA 133

VPA 137

VPA 171

VPA 172

VPA 174

VPA 181

VPA 192--Com 110

VPA 193

VPA 292

**VOTE:**

**Yes 48 No 0 Abstain 0 Invalid 0**

All items pass.

Action 11: Media Design Unit, New Courses- presented by Prof. London

DD 200

DD 220

DD 290

GD 108

GD 111

GD 290

**VOTE (identical for ALL new courses):**

**Yes 44 No 0 Abstain 0 Invalid 0**

All items pass.

Course Revisions- presented by Prof. London

DD 101

DD 112

DD 201

DD 204-DD 120

DD 215

GD 105

GD 205

**VOTE:**

**Yes 44 No 0 Abstain 1 Invalid 0**

All items pass

Program Changes- presented by Prof. London

DDA Animation Sequence Program Change

DDA Design Sequence Program Change

GD Program Change

**VOTE:**

**Yes 44 No 0 Abstain 1 Invalid 0**

All items pass

Prof. Tram Nguyen makes a motion to extend time 20 minutes. Motion passes.

Action 12: English Department, Course Revision

ENG 10

**VOTE:**

**Yes 45 No 0 Abstain 1 Invalid 0**

Item passes.

Action 13: Natural Sciences Department, Course Revision

CHE 105

**VOTE:**

**Yes 44 No 0 Abstain 1 Invalid 0**

Item passes.

Action 14: Education Department, Course Revision- Prof. Ialongo shared the revision document for all to review

HLT 299

**VOTE:**

**Yes 42 No 2 Abstain 1 Invalid 0**

Item passes.

Action 15: Language and Cognition Department, Pathways Submission- Prof. Gail August

LIN 105 Pathways Submission

**VOTE:**

**Yes 44 No 1 Abstain 1 Invalid 0**

Item passes.

Action 16: Mathematics Department, New Course- Prof. Angulo

MAT 100 SI

**VOTE:**

**Yes 44 No 0 Abstain 1 Invalid 0**

Item passes.

Course Revision

MAT 140

Prof. Diana Macri made a motion to extend meeting to 6:15pm. Votes: 42 YES, 1 NO, 0 ABS.

The motion passes.

**VOTE:**

**Yes 45 No 0 Abstain 0 Invalid 0**

The item passes.

Action: 17 Student Online Learning Readiness- Mr. Carlos Guevara

Informational and New Course ONL100, Student Online Readiness

Questions regarding intent/mandatory nature of this course were presented. Debate continued for approximately 10 minutes until Prof. Ialongo made a motion to end debate and move to vote. 40 YES votes.

Action passes

**VOTE:**

**Yes 38 No 6 Abstain 2 Invalid 0**

Item passes.

Motion to extend meeting 10 more minutes. Approved.

***9.Informational Items* (See Appendices)**

* AA Liberal Arts NYSED Distance Education Format-Submitted Application – Informational
* Statement from the CWCC on Registration of Liberal Arts AA for Distance Education – Informational
* Senate Chair's Email Regarding State Registration of the Liberal Arts AA Distance Education Format – Informational
* Civic Engagement Guidelines April 2020 - Informational
* Service Learning Guidelines April 2020 - Informational
* MOU for Business Dept-Office Technology Program 1 - Informational
* MOU for Business Dept-Office Technology Program 2 - Medical Billing - Informational

***10.Adjournment***

* Meeting adjourned at 6:29pm

Prepared by Professor Diana Macri, Senate Recording Secretary

**Appendices:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Current** | **Proposed Amendment & Effect** | **Rationale** |
|  |  |  |  |
| **1** | **Article II: Membership in the College Senate, Section 9 Time Table, B. For adjunct faculty members, 2.** | **Strike out "his or her" and insert "their"** |  |
|  | If an elected adjunct faculty member fails to be reappointed to the College for the Spring semester, an election shall be held in December for his or her replacement, who shall take membership in the Senate on the first day of the Spring semester and serve the remainder of the original term. | If an elected adjunct faculty member fails to be reappointed to the College for the Spring semester, an election shall be held in December for ~~his or her~~ their replacement, who shall take membership in the Senate on the first day of the Spring semester and serve the remainder of the original term. | Personal pronouns will be replaced with gender neutral ones throughout the Charter. |
|  |  |  |  |
| **2** | **Article V:College-Wide Personnel and Budget committee, Section 2 Chairperson, A.** | **Strike out "his/her" and insert "their"** |  |
|  | The President of the College shall serve as Chairperson of the College-Wide P & B; in his/her absence, the Vice President for Academic Affairs shall serve as Chair | The President of the College shall serve as Chairperson of the College-Wide P & B; in ~~his/her~~ their absence, the Vice President for Academic Affairs shall serve as Chair | See above. |
|  |  |  |  |
| **3** | **Article VI: Academic Departmental Structure, Section 2 Departmental Chairpersons, G. Duties of Department Chairperson** | **Strike out "his/her" and insert "their" Strike out "He/she" and insert "They"** |  |
|  | The Department Chairperson shall be the executive officer of his/her Department and shall carry out the Department's policies as well as those of the faculty and the board that are related to it. He/she shall: | The Department Chairperson shall be the executive officer of ~~his/her~~ their Department and shall carry out the Department's policies as well as those of the faculty and the board that are related to it. ~~He/she~~ They shall: | See above. |
|  |  |  |  |
| **4** | **Article VI: Academic Departmental Structure, Section 2 Departmental Chairpersons, G. Duties of the Department Chairperson, 6.** | **Strike out "his/her" and insert "their"** |  |
|  | After receiving the tentative unit budgets, prepare the tentative Departmental budget, subject to the approval by the Department's Committee on Personnel and Budget. Transmit the tentative Departmental budget to the Vice President for Academic Affairs with his/her own recommendations | After receiving the tentative unit budgets, prepare the tentative Departmental budget, subject to the approval by the Department's Committee on Personnel and Budget. Transmit the tentative Departmental budget to the Vice President for Academic Affairs with ~~his/her~~ their own recommendations | See above. |
|  |  |  |  |
| **5** | **Article VII: Senate Committees, Section 10 Curriculum Committee, A. Membership: 3.** | **Strike out "his/her" and insert "their"** |  |
|  | The Vice President for Academic Affairs or his/her designee and the Registrar shall serve as ex-officio members. | The Vice President for Academic Affairs or ~~his/her~~ their designee and the Registrar shall serve as ex-officio members. | See above. |
|  |  |  |  |
| **6** | **Article VII: Senate Committees, Section 17 Library Committee, A. Membership: 1.** | **Strike out "his or her" and insert "their"** |  |
|  | Every academic Department shall select one of its members to serve on this committee. That member will then function as the liaison between his or her Department and the Library. One of the members must be a member of the Library faculty. | Every academic Department shall select one of its members to serve on this committee. That member will then function as the liaison between ~~his or her~~ their Department and the Library. One of the members must be a member of the Library faculty. | See above. |
|  |  |  |  |
| **7** | **Article VII: Senate Committees, Section 15 Institutional Research Committee, A. Membership:** | **Strike out Paragraph 2** |  |
|  | 1. Membership to be determined by the Committee on Committees. | 1. Membership to be determined by the Committee on Committees | This section remains the same (it is included here to show that this committee would be filled by the Committee on Committees, which is common to most Senate Committees). |
|  | 2.The committee will include an equal number of faculty members from Liberal Arts and Career Programs and one (1) faculty member from the Division of Student Development and Enrollment Management. | ~~2.The committee will include an equal number of faculty members from Liberal Arts and Career Programs and one (1) faculty member from the Division of Student Development and Enrollment Management.~~ | It has proven difficult for this committee to achieve quorum with its strict membership requirements, which no longer are representative of the make-up of the college. Liberal Arts and Career Programs are frequently intermingled, and Student Development and Enrollment Management has only one faculty member remaining, and cannot provide options if that member is unavailable. Leaving the membership of the committee to the Committee on Committees (part 1. of this section) would make membership in this committee equal to virtually all other committees, and would allow all faculty to serve, regardless of their position in the college. |
|  |  |  |  |
| **8** | **Article VI: Academic Departmental Structure, Section 1 Departments and Units, E. Education Department** | **(a) Strike out "Early Childhood Education Unit" and insert "Teacher Education Unit" (b) Strike out "Health Unit" and insert "Health Education Unit"** |  |
|  | 1. Early Childhood Education Unit | 1. Teacher Education Unit | The Education Dept. and the Senate approved this change, and now the Charter needs to reflect that change with this proposed amendment. |
|  | 4. Health Unit | 4. Health Education Unit | See above. |













