



MINUTES FOR THE SENATE INSTRUCTIONAL EVALUATION COMMITTEE

Time: 03/26/2021 at 10 AM

Location: Zoom Conference Call - Virtual Meeting

Presiding: Carlos Guevara

Present: Manuel Livingston, Silvia Reyes, Maria Subert, Marcelo Viana Neto, Asrat Amnie, Allison Franzese, Carlos Guevara, and Ann Genzale.

Absent: (Excused) Abdul Abubakar (SGA), Charles Dour (SGA), and Alexandra Milsom.
(Unexcused) Michael Cisco

Minutes Prepared By: Maria Subert

TOPIC	DISCUSSION	DECISION / ACTION
Call to order and confirm quorum	Confirming quorum	10:05 AM Committee chair Carlos Guevara called the meeting to order.
TOPIC	DISCUSSION	DECISION / ACTION
Acceptance of Agenda and Minutes	Motion to accept the Agenda Motion to accept the Minutes from previous meeting with the following amendment: "Manual Livingston is present."	10:07 AM Members approved the Agenda. 10:10 AM Members approved the amendment to the previous meeting's Minutes.
TOPIC	DISCUSSION	DECISION / ACTION
Discussion about survey questions	Discussing suggested changes to the questions of the SET survey. We will use 5 points Likert scale. Motion to accept the final version of SET agreed here to present it to the senate.	Committee chair Carlos Guevara will post the cleared final version of SET in our TEAMS folder. The final version of SET will be presented on 4/7/2021 senate meeting for approval.

TOPIC	DISCUSSION	DECISION / ACTION
Old and New Business	Old Business: None New Business: Further discussions concerning SET	
TOPIC	DISCUSSION	DECISION / ACTION
Attendance and Adjournment		Adjournment: 12:30 PM