**Instructional Evaluation Senate Committee Agenda**

Date: April 5, 2019

**PRESENT:** Mr. Carlos Guevara, Prof. Asrat Amnie,

Prof. Jacqueline DiSanto, Prof. Allison Franzese, Mrs. Silvia Reyes, and Prof. Maria Subert

**ABSENT:** Prof. Sherese Mitchell (excused), Prof. Juno Morrow (excused), Sarata Hydara (student, excused), Fatoumata Camara

1. **CALL TO ORDER AND VERIFICATION OF QUORUM**
2. Approval of March 8th. minutes
3. Meeting Dates:

Friday, May 10th.

Your availability for the following **potential** Friday 9-12 meeting dates. Most people were available for both. Let’s decide on a date for a backup meeting to debrief/plan for the fall.

* May 17th.
* May 24th. ​
1. IRB application status
2. Research plans—focus groups and other plans of action
3. Citations and Summaries—share out