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500 Grand Concourse ● Room B-351 ● Bronx, NY 10451 ● Phone (718) 518-4121 ● Fax (718) 518-4194

Minutes for the Committee on Committees

Date: February 5, 2018 (Fifth Meeting, Spring, 2018), **Revised 3/19/2018**

Natural Science Department Conference Room C-507G (2:15 pm – 3:45 pm)

Presiding: Co-Chairs: J. Trachman, M. Gosset

Present: L. Colón, A. Ozuna, O. Diaby (SGA), E. King

Absent: K. Stern (SGA), M. Moscat, D. Roy,

Visitors: N/A

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| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Approval of Agenda  Approval of Minutes from second meeting on 2/11/2017  Approval of Minutes from third meeting on 12/21/2017  Chair’s Remarks | Agenda was discussed    Governance Charter mandates two non-instructional members on each Committee unless stipulated otherwise. | Agenda approved without revision reflecting date of 2/5/2018  Minutes approved with revision on 3-19-2018.  Minutes approved with revision on 3-19-2018.  Committee voted to revisit: 1.) Committee on Disability Issues,  2.) Instructional Evaluations Committee,  3.) Facilities Committee  to comply with the Governance Charter. |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| **TOPIC**  Respectfully submitted,  Dr. Edward L. King | 1,) Committee on Disability Issues (CDI) brought into compliance with the Governance Charter.  2.) Instructional Evaluations Committee (IEC) brought into compliance with the Governance Charter.  3.) Facilities Committee (FC)  brought into compliance with the Governance Charter.  This committee voted on membership in the Admissions & Retention Committee, (ARC).  **DISCUSSION**  This committee voted on membership in the Budget & Finance Committee (BFC).  This committee voted on membership in the Institutional Research Committee: (IRC). | Susan Micelli, HEO, was removed.  Ray Perez, HEO, ARC, ex-officio and Fanny Dumancela remain on the CDI.  Ursula Sanders, HEO, was removed.  Silvia Reyes, HEO, and Carlos Guevara, HEO remain on the IEC.  Denice Brown, CLT, was removed.  Elizabeth Friedman, Director of Campus facilities, ex-officio, & Carmen Vason, Deputy Director of HR remain on the FC.  The ARC consists of the following members:  Carlos Rivera, Dir. Of Admissions & Recruitment, ex-officio  Terrence Brown, Office of the Registrar, ex-officio  Nathaniel Cruz, V.P. for SDEM, ex-officio  Faculty: Diana Macri, Kathleen Doyle, Alexandra Milsom, Sean Garrity, Lizette Colon, Chanh Van Phan,  HEO’s: Ursula Sanders & Graciano Matos  SGA: F. Diallo  **DECISION / ACTION**  The BFC consists of the following members:  Faculty: Ruili Ye  Ernest Ialongo  Tram Nguyen  Linda Ridley  HEO’s: Carmen Vason &Yvette Luyando.  SGA: Ines Alejandro Soriano, & Abdul Balda  The IRC consists of the following members: |
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