

**COLLEGE-WIDE CURRICULUM COMMITTEE**

**HYFLEX in B502 and Online Meeting**

**Tuesday, October 8, 2024**

**3:30-5:00 pm**

**Minutes**

**PRESENT:**

Dean Babette Audant

Professor Denise Cummings-Clay

Professor Kathleen Doyle

Professor Allison Franzese

Professor Nancy Genova

Professor Christine Hutchins

Professor Ana Ozuna

Mr. David Primak

Professor Linda Ridley

Professor Jarek Stelmark

Professor Haruko Yamauchi

Guests:

Prof. William Baker

Prof. Eddy Garcia

Prof. JungHang Lee

Prof. A. J. Stachelek

Ms. Johanna Arroyo Peralta (Curriculum Office)

Ms. Wendy Small-Taylor (Curriculum Office)

Absent:

Professor Karin Lundberg

Professor Silvia Reyes

Two student representatives (as yet unappointed)

1. Call to Order - The meeting was called to order at 3:36 pm.
2. Dean Audant motioned that the CWCC agenda for the meeting 8 October 2024 be approved. Profs. Ozuna and Cummings-Clay seconded the motion ([see link to agenda](https://docs.google.com/document/d/1adam7wFNR5eNKdy4paaAQ2pEMs86WlT7iNiJEsZ7Asc/edit?usp=sharing)[)](about:blank). The agenda was approved with all ayes.
3. The CWCC minutes for the meeting of 24 September 2024 ([see link to minutes](https://docs.google.com/document/d/1dEC6rhvmcH9BeyVeNjlv2Fu_GvAKxUsVXl8T0QfP_34/edit?usp=sharing)) were reviewed on screen. Prof. Ridley moved to accept the minutes. Prof. Ozuna seconded the motion. There were no corrections, and all ayes accepted.
4. Curricular Items – To be voted on:
   1. CST 220 – Course Change
      1. CST 220 Networking Fundamentals. Changing course title, pre/co-requisites, and course description (see link to [form](https://docs.google.com/document/d/1V6xHtnLwkYW2rFGrcH9sIcce-P9CUT6BsH1Tji24c1Y/edit?usp=sharing)); This was a course revision and change the name and course description. This revision is in support of the certificate program, designed so students can take cybersecurity courses at the end of CST 220. There are no changes in hours. Professor JungHang Lee (Mathematics) presented. Dean Audant offered strong support as CST 220 is aligned with best practices.

CWCC Vote Results:Yes 8  No 0  Abstain 0

* 1. CST 240 – Course Change
     1. CST 240 Introduction to Cybersecurity. Changing pre/co-requisites and course description (see link to [form](https://docs.google.com/document/d/1nfKXzCqUlcw4rDL4d0ZSxF5Z8cFIaUEWr2cYURn1clI/edit?usp=drive_link)); This course has the same name but the description changed so students can lead in to certification. Professor JungHang Lee (Mathematics) presented.

CWCC Vote Results:Yes 8  No 0  Abstain 0

* 1. CST 250 – Course Change
     1. CST 250 System Administration (Unix/Linux). Changing course title, pre/co-requisites, and course description (see link to [form](https://docs.google.com/document/d/1n0CoTRY22gopnsZz5tdEnzU13gFx-UUj9sgPxYOg_vA/edit?usp=drive_link)); This is a name change to Linux Administration. Professor JungHang Lee (Mathematics) presented.

CWCC Vote Results:Yes 8  No 0  Abstain 0

* 1. A.S. in Computer Science – Program Change
     1. A.S. in Computer Science. Adding course options to major requirements. This program change adds two courses so students can move on to John Jay’s academic program. This change was driven by changes at John Jay (see link to [form](https://docs.google.com/document/d/179GLy4g92omGxHEENTnpABwyUP3ICgUuLHLEH3oXhgk/edit?usp=sharing)); Professor JungHang Lee (Mathematics) presented.

CWCC Vote Results:Yes 11  No 0  Abstain 0

* 1. BUS 100 – Course Change
     1. BUS 100 Introduction to Business. Changing course title, pre/co-requisites, and course description. The title is changed to Business Fundamentals: The Contemporary Business Landscape. This change is necessary to complete the articulation Dual Degree agreement with Baruch (see link to [form](https://docs.google.com/document/d/1kGwX6QGGMjvDDhNgm6BGCC6z50PtnfHWiEQ5uGKABH4/edit?usp=sharing) and [syllabus](https://docs.google.com/document/d/1G6kKGNeLx4ojJjQiuCtVW_Rvt5I66pKq34gHNyMfExM/edit?usp=sharing)); Professor Linda Ridley (Business) presented.

CWCC Vote Results:Yes 9 No 0 Abstain 0

* 1. BUS 203 – Course Change
     1. BUS 203 Business Communication. Changing course title, pre/co-requisites, and course description. This course change is necessary to complete the articulation Dual Degree agreement with Baruch (see link to [form](https://docs.google.com/document/d/1pVzWZ8HxJ-Y9KYiBX793QykRGFQj9o8l177me1W1Ljg/edit?usp=sharing) and [syllabus](https://docs.google.com/document/d/1XpO6ad8nifq_4cLv6dOjf9-WVAv9kbMhYXH15e33G_0/edit?usp=sharing)). Professor Linda Ridley (Business) presented.

CWCC Vote Results:Yes 11  No 0  Abstain 0

* 1. CIS 220 – New Course
     1. CIS 220 Introduction to Information Systems and Technology. This new course introduces business students to various information systems and emerging technologies (see link to [form](https://docs.google.com/document/d/1dABxJGhHsMfBRsVejXN9cdI7NlJsrO3dtjavgDcYsYI/edit?usp=sharing) and [syllabus](https://docs.google.com/document/d/1z2CYS3OTOyG2AqL_uozAIYu3LiWrUo2Lq5qmfmB2OWM/edit?usp=sharing)); Professor Linda Ridley (Business) presented.

CWCC Vote Results:Yes  9  No 0  Abstain 0

1. Informational Items and New Business – Not voted on

None.

1. Announcements and Resources
   1. Resource: Curriculum Proposal Guide & Workflow Process, by Wendy Small-Taylor [2024 Curriculum Proposal Guide & Workflow Process.pdf](https://drive.google.com/file/d/1krFA4f3VB7Bav7BX2YzpreSZlJa25TCP/view?usp=sharing)
   2. **NEW** Resource: Samples of successful Pathways submissions [1. Pathways Submissions](https://docs.google.com/document/d/1Nhyx1dasVvqtOVSuK4M9Clp4bkW2g6QDfYJFD6MzaIk/edit?usp=sharing)
   3. Resource: Flowcharts for ESL, ENG, MAT gateway courses [Flowcharts NEW ESL ENG MAT 2022 Fall.pdf](https://drive.google.com/file/d/1uAYd5Vl3fZB_zRVVhAavByr_sjWY8OY8/view?usp=share_link)
   4. Resource: CWCC membership Fall 2024, [College-Wide Curriculum Committee - Hostos Community College (cuny.edu)](https://www.hostos.cuny.edu/Administrative-Offices/College-Wide-Senate/Standing-Committees/College-Wide-Curriculum-Committee)​

Dean Babette Audant, *Provost’s Designee*

Denise Cummings Clay,*Education*

Kathleen Doyle, *Mathematics*

Nancy Genova, *Behavioral and Social Sciences*  
Christine Hutchins, *English, Chair*  
Karin Lundberg, *Language & Cognition*  
Ana Ozuna, *Humanities*  
David Primak, *Registrar*

Silvia Reyes,*Office of Academic Affairs, HEO*

Linda Ridley, *Business, Recording Secretary*

Allison Franzese, *Natural Sciences*

Jarek Stelmark, *Allied Health Sciences*

Haruko Yamauchi, *Library*

[2 members forthcoming from SGA]

Wendy Small-Taylor and Johanna Arroyo, *Curriculum Office*

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1. Resource: CWCC meetings **Fall 2024** **(**[**full CWCC calendar link here**](https://docs.google.com/document/d/1iyZgA5Hcnh0L6u9GAATgp14O7Nr01hfbW7tV2Dc-BaU/edit?usp=sharing)**)**

All meetings at 3:30 at <https://hostos-cuny-edu.zoom.us/j/6756681908>

Fall 2024 CWCC, SEC, and Senate dates

|  |  |  |
| --- | --- | --- |
| **CWCC** | **SEC** | **Senate** |
|  | September 11 | September 19 |
| September 24 |  |  |
| October 8 | October 9 | October 17 |
| October 29 | November 13 | November 21 |
| November 19 |  |  |
| December 10 | December 11 | December 19 |

7. Adjournment

## Christine Hutchins is inviting you to a scheduled Zoom meeting

Topic: CWCC Meeting

Time: This is a recurring meeting

Join Zoom Meeting

https://hostos-cuny-edu.zoom.us/j/6756681908

Meeting ID: 675 668 1908

One tap mobile

+16465588656,,6756681908# US (New York)

+13017158592,,6756681908# US (Washington DC)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 675 668 1908

Find your local number: https://hostos-cuny-edu.zoom.us/u/kdkYWLRhGs

Join by SIP

6756681908@zoomcrc.com

Join by H.323

162.255.37.11 (US West)

162.255.36.11 (US East)

213.19.144.110 (Amsterdam Netherlands)

213.244.140.110 (Germany)

103.122.166.55 (Australia Sydney)

103.122.167.55 (Australia Melbourne)

69.174.57.160 (Canada Toronto)

65.39.152.160 (Canada Vancouver)

207.226.132.110 (Japan Tokyo)

149.137.24.110 (Japan Osaka)

Meeting ID: 675 668 1908