

**COLLEGE-WIDE CURRICULUM COMMITTEE**

**MINUTES**

**TUESDAY, OCTOBER 19, 2021**

**PRESENT:**

Professor Sherese Mitchell (chair)

Dean Babette Audant

Professor Kathleen Doyle

Professor Isabel Feliz

Professor Carol Huie

Professor Christine Hutchins

Professor Edward King

Professor Nancy Genova

Professor Ana Ozuna

Mr. David Primak

Ms. Silvia Reyes

Professor Olga Steinberg

Professor Lisa Tappeiner

Ms. Johanna Arroyo Peralta (guest)

Ms. Wendy Small - Taylor (guest)

Prof. Michael Gossett (guest)

Prof. Jacqueline DiSanto (guest)

**Meeting began at 3:30**

1. Acceptance of Agenda
2. Acceptance of Minutes from Tuesday, October 5, 2021
3. Curriculum Items:

HUMANITIES

Course Change BLS 123

**Vote Results**

Yes 11 No 0 Abstain 0

EDUCATION

New Course PED 203

**Vote Results**

Yes 10 No 0 Abstain 2

1. Other Business

* **Chair’s Remarks**

CWCC Chair presented the “Information for Curricular Items Document” at the 10/13/21 SEC meeting and will present at this week’s Senate meeting (10/21/21). SEC/Senate Chair noted it was great and had nothing further to add at this time. Both agreed to pilot the format and assess it in the future. The document should address concerns raised at the Emergency Senate meeting on 9/22/21, prior emails and conversations and further contribute to limiting issues on the Senate floor. It has been added to the CWCC page for easy access to the college community.

**File Submission**

*Revised Curricular Files - Dr. Mitchell shared file naming convention to be used for items submitted to the CWCC and Senate.*

* When curricular files are resubmitted after the CWCC meeting based on proposed/voted changes they should be labeled accordingly (revised at the end of the file name vs. the beginning).
* All Curricular Files should contain a date of one academic year later than the submission semester.
* Anyone submitting curricular items should follow the email format discussed at last meeting “Information for Curricular Items Document”
* All files should be submitted in separate files in MS word format
* All above and future information pertinent to item submission should be shared by CWCC representatives in their respective departments

**SGA**

* As of now, there are no SGA representatives assigned to the CWCC or other Senate committees. This was learned at the Senate Chairs meeting.

Meeting adjourned at 4:17

Respectfully submitted by Prof. Lisa Tappeiner