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Minutes for the Grants Committee

Date and Time: Monday, February 26, 2024 | 3:00 PM

Location: via Zoom

Presiding: Anna Manukyan

Present: Anna Manukyan, Charles Rice-Gonzalez, Kelba Sosa, Rhonda Johnson, Victor Torres-Velez, Vyacheslav Dushenkov, Ursula Sanders

Absent: Thomas Beachdel (Sabbatical), Jennifer Tang, Jahneilia Curtin,
Dorian Johnson

Guests: None

Minutes Prepared by: Anna Manukyan

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| I. Call to Order | Meeting was called to order at 3:10 pm with a quorum |
| II. Items Discussed | * Committee members introduced themselves to the new members.
* An overview of the committee’s functions and responsibilities was provided to ensure everyone is familiar with the committee’s scope.
* The committee considered potential dates for Research Day 2025. Given past experiences, time requirements, and other college events, April was suggested as a suitable month. Final dates will be determined in upcoming Fall 2024 meetings.
* Possible themes for the event were discussed, aiming for inclusivity across the college community involved in research. The final theme has not yet been decided and will be reviewed in the next meeting.
* Most committee members supported holding the event in person, though the possibility of incorporating virtual elements or digital platforms remains open.
* Collaborations with other committees, particularly the Committee on Sponsored Programs and Grants, were recommended.
* Technology requirements were addressed, focusing on audiovisual needs for the chosen format.
* A timeline with key deadlines was established to ensure all tasks leading up to Research Day 2025 are completed on schedule.
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| III. New Business | The next Committee meeting is scheduled in Fall 2024. |
| IV. Adjournment | Meeting adjourned at 4:15 PM. |