|  |  |  |
| --- | --- | --- |
|  |  |  |

Minutes for the \_ Committee on Disability Issues

Date and Time: March 26, 2018

Location: A-507-G

Presiding: Julie Trachman, outgoing co-chair

Present: Elyse Zucker (outgoing co-chair), Jorge Matos, Julie Bencosme, Raymond Perez

Absent: Elys Vasquez-Iscan, Andy London, Fanny Dumancela, Oumar Diaby, Destini Mitchell-Murray

Guests: Marie Ortiz, Stephanie Caban

Minutes Prepared By: Julie Trachman

N.B. The meeting was informational because we did not technically have quorum.

|  |  |  |
| --- | --- | --- |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Call to Order | Welcome and Introduction | Meeting was called to order at 3:30 pm by the out-going co-chair, Julie Trachman |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Acceptance of Agenda |  | The agenda was accepted. |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Approval of Minutes |  | Template for how minutes should be done in the future were shared but minutes from previous meeting was not available (template available on Senate website). |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Elections | Question was raised as towhether we had enough members present or not.  | Tabled until the next meeting. |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Distribution of section ofCharter of Governance pertaining to the Committee on Disability Issues and the Guidelines for Senate Committees  | Julie Trachman, also a member of Comm. of Committees, filled in for Prof. Ialongo, Chair of the Hostos Senate, and read the section from the Charter pertaining to this committee (also distributed) and shared the Guidelines for Senate Committees based on Roberts Rules of Order.(available on Senate Website) | Discussion was tabled until when Prof. Ialongo can join us. |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Report from Director of the Accessibility Resource Center. | Mr. Ray Perez discussed with us his ideas for an all-day activity on disability issues to be held on April 26, 2018. We brainstormed on how the committee and others in the Hostos community could add to this activity and Ray asked for us to be available to help out at the activity. |  |
| **TOPIC** | **DISCUSSION** | **DECISION / ACTION** |
| Adjournment |  | We discussed trying to have the next meeting sometime before the April 26, 2018 activity even though there is spring break, etc. Regardless, we agreed that the next meeting should be before the end of the semester to carry out the elections. The time, location TBD. The meeting was adjourned at ~5 pm. |