Eugenio María de Hostos Community College
of The City University of New York

MINUTES FOR THE ADMISSIONS AND RETENTION SENATE COMMITTEE

Date and Time: November 5, 2018, at 3:30 p.m.
Location: Savoy Conference Room

Presiding: Carlos Rivera
Present: Carlos Rivera, Ursula Sanders, Terrence Brown, Sean Gerrity, Alexandra Milsom, Chan Phan, Rayola Chelladurai, Graciano Matos, Lizette Colon
Absent: Nathaniel Cruz, Fatoumata Diallo (STU), Kathleen Doyle
Guests: None

Minutes Prepared By Ursula Sanders

TOPIC	DISCUSSION	DECISION / ACTION
Call to Order	Carlos Rivera Called the meeting to order	3:35 PM
TOPIC	**DISCUSSION**	**DECISION / ACTION**
Acceptance of Agenda	Agenda distributed	Unanimous approval
TOPIC	**DISCUSSION**	**DECISION / ACTION**
Approval of Minutes	Minutes distributed	Unanimous approval
TOPIC	**DISCUSSION**	**DECISION / ACTION**

A recent development that could influence the work of this committee	The new admissions process. Carlos Rivera provides insight into the new admissions process and its impact. - Increased workload for admissions staff - No additional funding - No additional staff - Application in one language - Highly automated process - Video clips provided to aid with details of the process	A discussion of the pros and cons of the restructuring of the admissions process ensued.
TOPIC	**DISCUSSION**	**DECISION / ACTION**
Funding	How does CUNY fund the Colleges? - Increased funding is provided based on a 3-year enrollment uptake. - Hostos enrollment has been level. - Drastic enrollment increase is unrealistic, no space or funding for instructors. - At capacity at apx7,300 cannot go above 7,400 students. - OIR- can provide info regarding funding needs.	Terence Brown and Carlos Rivera provide some information.
TOPIC-	**DISCUSSION**	**DECISION / ACTION**
Student enrollment	Can we identify the most vulnerable students? - Yr1- trend approx. 35% freshman loss - Yr2- trend approx. 20% of the remaining freshmen are lost - Grad rates year 2, approx.. 6%. - Stats get worse as the years pass. - Who are the 35% of Freshmen lost in year 1 and how can we help them?	Carlos Rivera provided enrollment data on majors and freshmen. More data is needed. OIR can help. The survey, focus group or both are needed to gain more insight into the needs of these students and why they leave.

TOPIC-	DISCUSSION	DECISION / ACTION
	• Which students are most vulnerable to drop out? How can we help them? .	
TOPIC-	**DISCUSSION**	**DECISION / ACTION**
How do students learn about programs and services available at Hostos?	• Discussion of SEEK/CD numbers (Low) and student knowledge of benefits of various programs • Graciano Matos provides insight into Success Coaching Unit orientation practices. • The old version of the student agenda book was done away with due to cost-cutting measures, not lack of use or effectiveness. • Carlos provides insight into the Admissions & Recruitment orientation practices. • Lizette Colon provides insight into past successful orientation practices.	• Mandatory orientation is necessary • A more comprehensive campus tour is needed • A return to the version of the student agenda book that provided essential dates and other Hostos specific content would be quite beneficial to students.
TOPIC-	**DISCUSSION**	**DECISION / ACTION**
Back to the Stats	• The 20% freshman year two attrition includes students who intended to complete specific prerequisites for various senior colleges and transfer out. • Terrance Brown also explains reverse transfer credits. They do not have a positive effect on the stats. • CUNY students are receiving 12 credits for one bio class by taking the same course at three different campuses to get a higher grade for admittance	A way to allow new students to identify their academic intentions is necessary.

	requirements for specific programs. Is this academic dishonesty? (the two lower grades classified at general bio electives on transcript) • Students enroll in programs because the per credit hour rate is cheaper even though they have no intention of getting a degree at Hostos. Degree-seeking students, who should be classified as non-matriculated students negatively impact our retention stats as they have no intention of graduating.	
TOPIC	**DISCUSSION**	**DECISION / ACTION**
Research	Survey for Freshmen needed. We must have accurate information from students regarding why Freshmen leave before we can determine how to help them.	OIR needed to help develop the survey for first-year students to gain information on why they leave.
TOPIC	**DISCUSSION**	**DECISION / ACTION**
Adjournment	5:12 p.m.	Unanimous approval