

MINUTES

THE SENATE SCHOLARSHIPS AND AWARDS COMMITTEE [SSAC]

Presiding: Lang, Damaris-Lois Y

Minutes Prepared By: Genzale, Ann

Present: Amnie, Asrat; Ballesteros, Humberto; Chang, Helen; Genzale, Ann; Hammonds, Theresa; Rodríguez, Yoel; Subert, Maria; Shaw, Ronette

Absent: Cortes, Susan; Kyemtore, Amdiya; Rayo, Rocio

Guests: Brennan, Sarah

TOPIC	DISCUSSION	DECISION / ACTION
Call to Order and Confirm Quorum	Quorum	3:33pm
Acceptance of Agenda and Acceptance of Minutes	Members accept meeting agenda and the minutes from previous meeting.	3:34pm
Chair's Remarks and Agenda Items	<p>SSAC Activities:</p> <ul style="list-style-type: none"> • GAEF and Scholarships: Committee Chair announced that money is available for GAEF, but waiting on confirmation of amount. There is also money available for Scholarships, but students have not been applying, possibly due to being overloaded with information, especially by e-mail. Department point persons were asked to check whether their departments have set up internal Scholarship Committees, which may be helpful in getting information to students in other ways, such as in-class presentations. • Academic Scholastic Lists: List of students eligible for Dean's List and President's List has been requested from IT. • Department and Program Form Updates: Tracking Sub-Committee noted that additional information was still needed from Business, Lang. and Cog., and Math Departments, and encouraged point people to reach out to these departments. Tracking Sub-Committee also had a question regarding the formatting of award descriptions on the Excel sheet. Committee members pointed out the importance of uniformity in the awards themselves and in the formatting of the Honors Convocation virtual booklet, which should feature the award name, followed by a full description of each award (gold, silver, and bronze), and the students' names. Tracking Subcommittee will keep current formatting for the Excel sheet only, but add unit names where applicable. • CCD Meeting Presentation Information: SSAC will give a presentation at the CCD Meeting on March 22. Planned the agenda for the presentation: Introduction (Description and Mandates), Scholarships, Awards and Deadlines, Video, GAEF, Scholastic List (Dean's and President's List Criteria and CR/NC), Department Point Persons, Thank You, and Q and A. 	<i>Members aware</i>

Guest Remarks	None	
Subcommittee Members' Remarks and Updates	<p>Subcommittee Updates:</p> <p><i>SSAC Visibility Group: Chair of Visibility Sub-Committee e-mailed that they would like to know the dates/times when the virtual Honors Convocation will air and when OAA/Departments/Programs will send out their invitations to students being honored, so this information can be included in the college-wide social media calendar.</i></p> <p><i>SSAC Tracking Group: No additional updates.</i></p> <p><i>SSAC Academic Criteria Group: No updates.</i></p> <p><i>SSAC Resource Group: No updates.</i></p>	<i>Members aware</i>
Secretary's Remarks and Announcements	<i>No Announcements</i>	
Old and New Business	<i>No New Business</i>	<i>Committee chair and members agreed</i>
Attendance and Adjournment		<i>5:40pm</i>