

MINUTES

THE SENATE SCHOLARSHIPS AND AWARDS COMMITTEE [SSAC]

Presiding: Lang, Damaris-Lois Y

Minutes Prepared By: Shaw, Ronette

Present: Amine, Asrat; Chang, Helen; Genzale, Ann; Hammonds, Theresa; Subert, Maria; Rayo, Rocio; Shaw, Ronette

Absent: Ballesteros, Humberto; Cisco, Michael; Carter, Brian; Kyemtoe, Amdiya

Guests: none present

TOPIC	DISCUSSION	DECISION / ACTION
Call to Order and Confirm Quorum	Quorum	4:20 pm
Acceptance of Agenda and Acceptance of Minutes	Members accept meeting agenda and minutes	4:25pm
Chair's Remarks and Agenda Items	<p>SSAC Share point</p> <ul style="list-style-type: none"> • Chair reviewed Share point access to organize and review committee content. <p>SSAC Google form:</p> <ul style="list-style-type: none"> • Tracking group members presented the departmental link for department chairs and committee appointees will use to input the award descriptions for this semester and award recipients for next semester. Committee chair discussed Ms. Brennan in OAA will forward all links to departmental chairs with departments having the option to input award descriptions or designate committee appointees to complete the requirements outlined on the link. • Committee Chair request that each appointed committee member should follow-up to ensure descriptions of awards from the designated departments are submitted to the SSAC- Awards link • Committee members are reminded to focus on award names and descriptions for this semester. Spring 2021 committee members will complete the forms once the recipient names are received from each department. • Translating awards and recipient information utilizing Google sheets for organization discussed. • Committee members awaiting further updates from chair about GAEF fund. <p>SSAC deadlines and submission dates:</p> <ul style="list-style-type: none"> • Deadlines: December 11th designated as the awards description submission deadline. <p>GAEF</p>	Members aware

Guest Remarks	None	
Subcommittee Members' Remarks and Updates	<p>Subcommittee Updates:</p> <p>SSAC Visibility Group: (Ms. Rayo-subcommittee chair) respectfully asks all committee members to share social media forums to promote "Giving Tuesday". Suggests members distribute "Giving Tuesday" link throughout the departments. Discussed several visibility promotions for donations.</p> <p>SSAC Tracking Group: Dr. Asrat (sub-committee chair) reports current projects are ongoing.</p> <p>SSAC Academic Criteria Group: Teresa Hammond (sub-committee chair) ongoing review of the Dean and Academic criteria list to ensure accuracy.</p> <p>SSAC Resource Group: discuss meeting VP Martinez and president regarding GAEF.</p>	Members aware
Secretary's Remarks and Announcements	Next meeting date: Chair designated next meeting dates Dec 8 th & Dec 22 bot dates meetings will begin at 4 pm.	Members aware
Old and New Business	Old Business: none New Business: none	Members agreed
Attendance and Adjournment	6:08pm	