

## MINUTES

### THE SENATE SCHOLARSHIPS AND AWARDS COMMITTEE [SSAC]

**Presiding:** Lang, Damaris-Lois Y

**Minutes Prepared By:** Shaw, Ronette

**Present:** Amine, Asrat; Chang, Helen; Genzale, Ann; Hammonds, Theresa; Subert, Maria; Rayo, Rocio; Shaw, Ronette; Rodriguez, Yoel

**Absent:** Ballesteros, Humberto; Cisco, Michael; Carter, Brian; Kyemtoe, Amdiya

**Guests:** none present

TOPIC	DISCUSSION	DECISION / ACTION
<b>Call to Order and Confirm Quorum</b>	Quorum	4:10 pm
<b>Acceptance of Agenda and Acceptance of Minutes</b>	Members accept meeting agenda and the minutes from previous meeting	4:25pm
<b>Chair's Remarks and Agenda Items</b>	<p><b>SSAC Activities:</b></p> <ul style="list-style-type: none"> <li>• Committee chair presented the Senate Scholarship and Awards Committee website and Departmental/Program Google forms to submit award descriptions and names of award recipients.</li> <li>• Award recipient names are for next semester 2021.</li> <li>• Committee members agreed to set a deadline for April 5th, 2021 for committee point-persons to obtain the award recipient names from the designated Departments/Programs. Chair suggested April 9th as the final date to receive pictures from the Departments/Programs of award recipients in preparation for Honors Convocation.</li> <li>• Committee chair informed all members of SSAC should expect an email invitation to join the Hostos Scholarship Review Board.</li> </ul>	Members aware
<b>Guest Remarks</b>	None	

<b>Subcommittee Members' Remarks and Updates</b>	<b>Subcommittee Updates:</b> <i>SSAC Visibility Group: Members presented several visibility promotions specific to enhancing awareness of GAEF and Honors Convocation.</i> <i>SSAC Tracking Group: sub-committee suggesting email reminders sent to the departments/programs would increase response to the request for award descriptions</i> <i>SSAC Academic Criteria Group: Ms. Teresa Hammond shared sub-committee groups ongoing projects focused on revising both the Dean's and Presidents list.</i> <i>SSAC Resource Group: discuss future meetings to discuss GAEF funding</i>	<i>Members aware</i>
<b>Secretary's Remarks and Announcements</b>	<i>Happy Holidays everyone.</i>	
<b>Old and New Business</b>	<i>Old Business: Meeting for December 22<sup>nd</sup> cancelled.</i> <i>New Business: Dr. Lang will forward a Doodle to the committee members designating meeting dates for next semester, Spring 2021</i>	<i>Committee chair and members agreed</i>
<b>Attendance and Adjournment</b>	<i>6:08pm</i>	