

## MINUTES

### THE SENATE SCHOLARSHIPS AND AWARDS COMMITTEE [SSAC]

**Presiding:** Lang, Damaris-Lois Y

**Minutes Prepared By:** Shaw, Ronette

**Present:** Bly, Djehamou; Gyan, Joseph; Hoiland, Sarah; Hammonds, Theresa; Munoz, Victoria; Rayo, Rocio; Subert, Maria; Shaw, Ronette; Lang, Damaris-Lois, BenRiuben, Raziel; Vasquez-Iscan, Elys

**Absent:** Rodriguez, Yoel;

**Guests:** Rivera, Johana; Brennan, Sarah

TOPIC	DISCUSSION	DECISION / ACTION
<b>Call to Order and Confirm Quorum</b>	Quorum	<i>12:37 pm</i>
<b>Acceptance of Agenda and Acceptance of Minutes</b>	<i>Members Accept both Agenda and Minutes: 2/11/19</i>	<i>12:39pm</i>
<b>Chair's Remarks and Agenda Items</b>	<p><b>Updates:</b></p> <p><b>Foundation Meeting:</b></p> <ul style="list-style-type: none"> <li>• Discussed updates regarding presidents list with Dean Rivera's input considering the Honors Convocation Book.</li> <li>• OIA-Foundation meetings with Presidents Gomez ongoing.</li> </ul> <p><b>GAF to GAEF:</b></p> <ul style="list-style-type: none"> <li>• GAF name change to GAEF (General Academic Excellence Fund).</li> <li>• Reviewed the monetary distribution per department with GAEF award matched by various donors.</li> </ul> <p><b>Vice Chair (voting Item):</b></p> <ul style="list-style-type: none"> <li>• Discussed nominating a vice chair fall 2019-spring 2020.</li> </ul> <p>Item #1-Nominations Prof. Shaw and Prof. Subert.</p> <p>Results: Professor Subert: 10 yes/ 1-No/0-abstained</p>	<p><i>Committee members agreeable</i></p> <p>Discussed the month of April as an extending due date to receive names of award recipients and complete convocation booklet.</p>

	<p><b>Ceremony Preparation Progress:</b>  <b>Ms. Sarah Brennan</b></p> <ul style="list-style-type: none"> <li>• <b>Discussed organization (members of the committee encouraged to assist with organizing the event).</b></li> <li>• <b>Ceremony begins 5 pm-repitory theater then proceed to main theater.</b></li> <li>➤ <b>3 tickets per student (Distribution location: Box office)</b></li> <li>➤ <b>Discussed potentially utilizing “Eventbrite” as an option for invitation.</b></li> </ul> <p><b>Certificates:</b>  SGA president-discussed program certificates, cords and possible color choices for the ceremony  <b>Recipient Lists:</b> Each member assigned the departmental unit must collect and submit student names to the committees <b>Google doc.</b></p>	
<b>Guest Remarks</b>	<i>n/a</i>	
<b>Subcommittee Members’ Remarks and Updates</b>	<p><i>SSAC Resource Group: no new updates</i></p> <p><i>SSAC Tracking Group: no new updates</i></p> <p><i>SSAC Visibility Group: Discussed</i></p> <ol style="list-style-type: none"> <li>1. <i>Alumni invitations</i></li> <li>2. <i>Posting pictures from previous ceremonies to increase student awareness and participation.</i></li> <li>3. <i>Consider posting pictures of the honors convocation for the website for increased visibility</i></li> </ol> <p><i>SSAC Academic Criteria Group: no new update</i></p>	<b><i>All Members in agreement.</i></b>
<b>Secretary’s Remarks and Announcements</b>	<p><i>Next meeting: April 8, 2019 at 12:30, B-401</i>  <i>May 20<sup>th</sup>, 2019 last meeting prior to Honors Convocation on May 22<sup>nd</sup>.</i></p>	
<b>Old and New Business</b>	<p><i>Old Business: None</i>  <i>New Business: Next fall 2019 establish dates</i></p>	
<b>Attendance and Adjournment</b>	<i>2:01pm</i>	