**2023/2024 COMMITTEE REPORT**

**NAME OF COMMITTEE**

|  |
| --- |
| Institutional Research Committee |

**CHAIR OF COMMITTEE**

|  |
| --- |
| AJ Stachelek |

**COMMITTEE MEMBERS**

|  |
| --- |
| Denise Cummings-Clay, Soheli Chowdhury, Victor Torres-Velez, Eliana Cabral, Vitus Tindana, Ansumana Jammeh, Orlando Soto |

**DATES COMMITTEE MET**

|  |
| --- |
| 9/28/2023; 10/14/2023; 2/9/2024 |

**ACTIONS TAKEN (PLEASE BE SPECIFIC)**

|  |
| --- |
| I was certified as a member of this committee on November 10, 2023. The first meeting convened by Jason Buchanan in Spring 2024 was held to shift the duty of chair, and I was officially elected as the Chair at the first meeting in Spring 2024. Unfortunately, attempts at completing the assignments to this committee took about two months, at which point I did reach out to the members April 1, 2024. Unfortunately, there was no time that yielded a quorum of members, so I resent a poll on April 10th and resent May 2nd due to lack of responses. We had a common possible time that we were unable to schedule, as all the systems went down. Once I obtain the membership list for this committee for the next academic year, I will immediately convene to get this committee up and running. |

**HAVE STUDETS BEEN REGULAR, PARTICIPATING MEMBERS OF YOUR COMMITTEE?**

|  |
| --- |
| After two months, we had finally solidified membership – unfortunately, no one met. |

**Will you be willing to call the first meeting of the committee once it is certified by the Committee on Committees in Fall 2024 (at which point the new members will elect a Chair and Recording Secretary)?**

Yes: \_X \_ No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Attach any additional information or concerns you may have to this form and send it by* ***May 15, 2024*** *to:*

**Professor Julie Trachman and Professor Michael Gosset, Co-Chairs, Committee on Committees as well as Professor Ernest Ialongo, Chair, Hostos College Senate**

**E-mail addresses:** [**jtrachman@hostos.cuny.edu**](mailto:jtrachman@hostos.cuny.edu) **;** [**mgosset@hostos.cuny.edu**](mailto:mgosset@hostos.cuny.edu) **;** [**eialongo@hostos.cuny.edu**](mailto:eialongo@hostos.cuny.edu)