

The following items are addenda to the official College Catalog. Addenda will be included in the next official publication of the Hostos College Catalog.

January / February 2021

March 2021

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The following items are addenda to the official College Catalog. Addenda will be included in the next official publication of the Hostos College Catalog.

[ADD] – Academic Policy Fall 2020 - Registrar’s Office

Fall 2020 - Credit/No Credit Grading Policy - Catalog/Bulletin Addendum/Update

<https://www.hostos.cuny.edu/Hostos/media/SDEM/Registrar/Memo-to-students-Dec-18.pdf>



Office of the Registrar
Date: December 18, 2020
To: All Students
From: David Primak, Registrar
Re: CUNY’s Flexible Grading Policy for Fall 2020

As we reach the final stretch of the term, it is important to note that CUNY has approved a flexible grading policy for the Fall 2020 semester. This memo will address some of the more common questions and help you decide if applying for the policy is a good option for you. Important: there are some classes are excluded from the Fall 2020 Flexible Grading Policy.

What is the flexible grading policy?

The flexible grading policy applies to *all students* (undergraduate and non-degree). Under the flexible grading policy, after final grades are posted by faculty, you can choose to convert the traditional letter grade you earned in **most** classes (any grade from B+ to F), into a grade of Credit (“CR”) or No Credit (“NC”). When you elect this option, your letter grades of B+ to D- will convert to “CR” while your letter grades of F will convert to “NC.” Unlike traditional letter grades, which affect your grade point average (“GPA”), grades of CR or NC will not factor into your GPA.

Please click [here](#) for CUNYfirst instructions on how to opt-in.

What classes are EXCLUDED from the Fall 2020 flexible grading policy?

Click [here](#) to view the list of classes excluded from the Fall 2020 flexible grading policy

Do I have to use the flexible grading policy?

No. It is important you understand that using the flexible grading policy is not mandatory. You can select this **option** for any eligible course. You can also choose to keep whatever traditional letter grades you earn.

What should you do right now?

It is highly recommended that you **communicate with your Success Coach/Academic Advisor** prior to choosing the CR/NC option. You can opt into the flexible grading policy as of **Thursday, December 24, 2020**, after your final grades post to CUNYfirst. The University has established the deadline of **Tuesday, January 12, 2021** for declaring your CR/NC option under the Fall 2020 flexible grading policy.

What is the process for declaring a CR/NC grade?

The University has created a process in CUNYfirst that will allow you to use a drop-down menu to select an eligible course and the original grade submitted by your professor. Once you have made your selection(s), submit your request to have the letter grade converted to a CR/NC grade. Please remember this submission **is final**. Students will not be able to make changes to their requests, once submitted. Be sure to work with your Success Coach/Academic Advisor to ensure that you have made the best decision for you.

The University has created a “FAQs” document regarding the Flexible Grading Policy that you can access by clicking [here](#).

What do you need to consider when making this decision?

To assist you with this decision reach out to your **Success Coach/Academic Advisor** and the **Financial Aid Office** to ask questions about how this may affect your degree plan or your financial aid awards. Keep in mind that while all CUNY colleges received instructions to accept your credit for transfer to *any other* CUNY institution; we cannot guarantee that all colleges and universities, graduate programs, scholarships, and other third parties will accept the grade of “CR” for credit. Click [here](#), for CR/NC Financial Aid “FAQs”.

When should you consider NOT declaring a CR/NC grade option?

If any of the following scenarios or a combination of these exist, **speak with your Success Coach/Academic Advisor** and strongly consider **not** declaring the option:

1. **Graduating students with GPA below 2.0:** If your major GPA and/or cumulative GPA is currently below a 2.0 and you are graduating this Spring, this may not be a good option for you. This is because earning a high passing letter grade may allow you to raise your GPA over 2.0. If you opt for a “CR” grade, your GPA may stay the same or not be sufficiently raised to 2.0. You will not be able to graduate or receive a degree from the College with a GPA below 2.0.
2. **Veteran Students Using the GI Bill®:** The University Director of Veterans Services, Lisa Beatha, has notified the colleges that veterans who choose this option may owe a debt to the VA. Contact the campus Veterans Certifying

Official **prior** to declaring the CR/NC option. At Hostos, our certifying official is Cruz Esquilin who can be reached at, cesquilin@hostos.cuny.edu.

If in doubt, it is best to speak with your **Success Coach/Academic Advisor**. You can also email any additional questions to enrollmentservices@hostos.cuny.edu. We will do our best to help provide you with clear answers.

Stay focused on your studies! We are here to help guide you through the successful completion of this semester.

<https://www.hostos.cuny.edu/Hostos/media/Downloadable-Files/Ready-CR-NC-F20-List-of-Excluded-Courses.pdf>



Office of the Provost and Vice President for Academic Affairs

MEMORANDUM

To: Faculty and Staff
From: Dr. Charles I. Drago, Acting Provost and Vice President for Academic Affairs
Re: List of Excluded Courses
Date: December 16, 2020

This is the official list of Hostos Community College courses that are excluded from the CUNY CR/NC flexible grading policy for the fall 2020 academic semester.

Excluded Courses in Allied Health Sciences - Letter grades are required for all Allied Health Sciences courses. There are no exceptions. The courses listed below are sequenced for fall 2020 and cannot be taken as CR/NC courses.

Dental Hygiene

DEN 110 Oral Anatomy and Physiology
DEN 111 Head and Neck Anatomy
DEN 112 Clinical Dental Hygiene Practice I
DEN 210 General and Oral Pathology
DEN 211 Periodontology
DEN 212 Dental Health Education
DEN 213 Advanced Clinical Hygiene Practice
DEN 219 Clinic II

Nursing

NUR 110 LPN Clinical Nursing I
NUR 111 Pharmacology
NUR 112 Maternal/Child
NUR 216 Fundamentals of Nursing Practice
NUR 220 Pharmacology
NUR 227 Nursing Care of the Childbearing Family I
NUR 228 Nursing care of the Childrearing Family II
NUR 316 Nursing Care of the Client with Mental Illness
NUR 317 Nursing Care of the Adult I
NUR 320 Nursing Trends and Issues
NUR 326 Nursing Care of the Adult II

Radiologic Technology

XRA 110 Radiography I
XRA 111 Radiologic Science I
XRA 112 Radiologic Physics
XRA 113 Topographic Anatomy I
XRA 114 Professional Practice Issues in Diagnostic Imaging
XRA 210 Radiation Biology
XRA 211 Advanced Procedures I
XRA 219 Clinical Radiography III

As to the Credit/No credit courses, students can apply to nursing, radiologic technology, or dental hygiene but **preference will be given to those with a letter grade**. If you have any questions, please reach out to the Program Coordinators of the Allied Health Programs.

Professor King	Nursing	eking@hostos.cuny.edu
Professor Stelmark	Radiologic Technology	jstelmark@hostos.cuny.edu
Professor Rayman	Dental Hygiene	srayman@hostos.cuny.edu

Excluded Common Core Courses for Allied Health Students – Allied Health students cannot opt into CR/NC grades for these courses.

BIO 230 - Anatomy & Physiology I
BIO 240 - Anatomy & Physiology II
BIO 310 - Microbiology
CHE 105 - Introduction to General Chemistry
CHE 110 - Introduction to Chemistry
CHE 120 - Principles of Organic Chemistry
MAT 105 - Mathematics for Allied Health Sciences
MAT 120 - Mathematical & Quantitative Reasoning

As to the Credit/No credit courses, students can apply to nursing, radiologic technology, or dental hygiene but **preference will be given to those with a letter grade**. If you

have any questions, please reach out to the Program Coordinators of the Allied Health Programs.

Professor King	Nursing	eking@hostos.cuny.edu
Professor Stelmark	Radiologic Technology	jstelmark@hostos.cuny.edu
Professor Rayman	Dental Hygiene	srayman@hostos.cuny.edu

Excluded Courses for Engineering and Courses for Forensic

Science Students – A letter grade is required for all sections.

MAT 210 - Calculus I

MAT 220 - Calculus II

MAT 310 - Calculus III

MAT 320 - Linear Algebra & Vector Analysis

MAT 360 - Differential Equations

ENGR 204 - Electric Circuits

CSC 215 - Modern Programming

CHE 210 - General Chemistry I CHE 220 - General Chemistry II

PHY 210 – General Physics I

PHY 220 - General Physics II

CHE 310 - Organic Chemistry I

CHE 312 - Organic Chemistry I Lab

CHE 320 - Organic Chemistry II

CHE 322 - Organic Chemistry II Lab

ENGR 106 - Introduction to Earth & Atmospheric Science

BIO 210 – General Biology I

BIO 220 – General Biology II

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[ADD] – Academic Policy Fall 2021 – College Now

College Now Program Grading Policy Effective Fall 2021 - Catalog/Bulletin Addendum/Update

- College Now is a University wide initiative to offer college level courses to NYC’s public high school students. Students take credit-bearing courses that are part of the regular curriculum at any one of the participating CUNY colleges. Since these are actual college courses a transcript can be generated for all participating students who enroll in these courses.
- Currently the same letter grade system that is used on CUNY campuses is used in these courses. Upon matriculation in any of CUNY colleges other than the one sponsoring the course, the course is treated like transfer credit. The earned letter grade is not entered on the transcript at the receiving school.
- If the student matriculates at the same college that sponsored their College Now course, the course appears on the transcript as a regular course with a letter grade and GPA. Because the same rules that apply to students transferring within CUNY are used for College Now students, if a student gets a passing grade in the course, the course will transfer. If, however, the student attends the college that sponsored the course, the letter grade and its corresponding GPA are calculated into the student’s record. This is fine for students earning a “C” or better, but students earning a letter grade lower than a “C” start their academic career when entering college, on probation. In some cases, their financial aid may be impacted.
- Effective Fall 2021, in all College Now programs the only passing grades permitted will be iterations of A through C. Lower passing grades such as C-, D+, D and D- will automatically convert to the grade of CR (credit) and the F, WD, WU, W, WN grade will convert to NC (No Credit). CR will carry academic credit and NC will not. Neither grade will impact the student’s GPA. Upon matriculation, NC grades earned during College Now program, will not impact students financial aid status. This Policy shall supersede and override all College Now program-level grading policies currently in effect at CUNY colleges and schools.

January / February 2021 - NEW COURSES

Natural Sciences Department

[ADD] New Course

SCI 100 Introduction to Science

3 credits 3 hours

Pre/Co-requisite: MAT 150 or MAT 150SI, equivalent or higher

Introduction to Science is a one-semester course that introduces students to study skills in the basic sciences and refreshes foundational knowledge in selected basic science content areas. The course will use a topic-based approach and experimental design to augment the development of science skills.

March 2021 - NEW COURSES

ASAP Program

[ADD] New Course

ASAP 102 ASAP Common Hour

0 credit, 1 hour

Pre/Co-requisite: Membership in the ASAP program

Second-semester students in ASAP program use the blocked time to complete mandatory tutoring or supplemental instruction, individual and group advisement sessions (particular to their cohort), and career development workshops. ASAP 102 is for second-semester students.

ASAP 103 ASAP Common Hour

0 credit, 1 hour

Pre/Co-requisite: Membership in the ASAP program

ASAP students will use the blocked time to complete mandatory tutoring; supplemental instruction; individual and group advisement sessions; and, career development workshops. ASAP 103 is for third-semester students.

ASAP 104 ASAP Common Hour

0 credit, 1 hour

Pre/Co-requisite: Membership in the ASAP program

ASAP students use the blocked times to complete mandatory tutoring or supplemental instruction, individual and group advisement sessions, and career development workshops. ASAP 104 is for fourth-semester students.

Behavioral & Social Sciences Department

[ADD] New Course

HIS 225 U.S. Immigration History

3 credits, 3 hours

Pre/Co-requisite: ENG 100 or ENG 110

This course offers an overview of U.S. immigration history from colonial times to the present, with a particular emphasis on the large migration waves of the late nineteenth and twentieth centuries. Proceeding chronologically, students will first examine the historical causes and contexts that brought different groups of people to the United States. Then, they will study immigrants' experiences and settlement patterns, exploring themes such as American reception, immigrant adjustment to the new country, and the impact of immigration on American culture and society. And finally, they will discuss the politics of immigration, delving into twentieth century public debates over assimilation, incorporation and Americanization, and other salient issues that have reemerged in more recent years such as xenophobia, Islamophobia, nativism and border policing.

January / February 2021 - CHANGES MADE TO EXISTING COURSES

Natural Sciences Department (Effective Spring 2021)

[REVISED] Course Description Revised

FS 220 Food, Health and Environment

This course examines the interactions between food production and consumption, health, and environment through environmental and food justice lenses. Building on concepts developed in Food Studies I, it explores topics such as public health disparities and their structural causes, environmental toxins in the food system and their impact on workers and consumers, as well as policies that have or could impact these outcomes, in both historical and contemporary contexts. Students will work together to apply classroom knowledge to investigating food security and health at the neighborhood level in NYC. The course includes field trips and/or guest lectures to complement readings, assignments, and in-class discussions.

March 2021 - CHANGES MADE TO EXISTING COURSES

ASAP Program (Effective Fall 2021)

[REVISED] Course Description Revised

ASAP 101 ASAP Common Hour

First semester students in ASAP program use the blocked time to complete mandatory tutoring or supplemental instruction, individual and group advisement sessions (particular to their cohort), and career development workshops. ASAP 101 is for first semester students.

Education Department (Effective Fall 2021)

HLT 103 Interpersonal Relations and Teamwork

[DELETE] Pre/Co-requisite: ESL 91 or ENG 91 when offered in English; SPA 121 when offered in Spanish

[ADD] Pre/Co-requisite: English Sections: ENG 100 or ENG 110 or ESL 86/ESL 88, or ESL 91 Spanish Sections: SPA 121

HLT 111 Health and the Young Child

[DELETE] Pre/Co-requisite: English Sections: ENG 91 or ESL 91 Spanish Sections: SPA 121

[ADD] Pre/Co-requisite: English Sections: ENG 100 or ENG 110 or ESL 86/ESL 88, or ESL 91 Spanish Sections: SPA 121

HLT 120 Human Sexuality

[DELETE] Pre/Co-requisite: English Sections: ENG 91 or ESL 91 Spanish Sections: SPA 121

[DELETE] 2 hours

[ADD] Pre/Co-requisite: English Sections: ENG 100 or ENG 110 or ESL 86/ESL 88, or ESL 91 Spanish Sections: SPA 121

[ADD] 3 hours

HLT 124 Medical Terminology

Effective Spring 2021

[DELETE] Pre/Co-requisite: English Sections: ENG 91 or ESL 91 Spanish Sections: SPA 121

[DELETE] 2 hours

[ADD] Pre/Co-requisite: English Sections: ENG 100 or ENG 110 or ESL 86/ESL 88, or ESL 91 Spanish Sections: SPA 121

[ADD] 3 hours

Humanities Department (Effective Fall 2021)

Black and African Diaspora Studies Option

[DELETE] Black and African Diaspora Studies Option

[ADD] Black Studies Option

[DELETE] BLS 116

[ADD] BLS 202

[REVISED] The Black and African Diaspora Studies Option Description Revised

The Black Studies Option introduces students to Black Studies, a discipline focused on African centeredness and an Afrocentric frame of reference in research methodology, pedagogy, and intellectual production. Students study the intellectual heritage of people of African descent throughout Africa and African Diaspora communities from an Afrocentric and interdisciplinary lens. This Option cultivates junior scholars dedicated to civic engagement and applying emancipatory knowledge. Students will engage in interdisciplinary inquiry that spans cultural and historical studies; arts and humanities; social and behavioral sciences among other disciplines with a wide array of courses and student-centered extracurricular programming hosted by student clubs such as the Black Student Union, the Hip-hop Club and the Capoeira Club.

Natural Sciences Department (Effective Fall 2021)

[REVISED] Course Description Revised

CHE 110 Introduction to General Chemistry

The student will solve problems and analyze data, which require a knowledge of the principles of atomic theory, chemical bonding, the gas laws and solutions. The student will also recognize the different classes of organic compounds. This course is for students fulfilling requirements for entry into Nursing and Dental Hygiene Programs. Offered in English only.

FS 225 Food Studies Careers Practices

[DELETE] Food Studies Careers Practices

[DELETE] 1 credit

[DELETE] 2 hours

[ADD] Food Studies Careers Practices and Field Experience

[ADD] 3 credits

[ADD] 3 hours

[REVISED] Course Description Revised

This course prepares students to pursue career and/or future academic opportunities following the completion of their Food Studies Associate's Degree. The course covers identification of career goals; job and academic program skills; development of resumes and cover letters; interviewing skills; entrepreneurship; employee rights; and processes of applying/transferring to Bachelor 's programs. Students identify and apply to internship sites in food system-related organizations, such as urban farms, food businesses, health care facilities, community-based organizations, etc. to intern for a minimum of 70 hours. Students meet their instructor once a week to report progress and receive feedback. The course includes presentations from Hostos Community College Career Services, Transfer Services, and other key campus and off-campus resource centers.

[REVISED] Course Description Revised

FS 230 Food Studies Capstone

This course guides students through completion of the Food Studies Associates program and is required of all majors. The course integrates conceptual learning, skill-building, and experiential learning to enable students to demonstrate strong foundational knowledge about food studies and food systems. Students reflect on key concepts examined in the Food Studies core courses, and draw connections between these concepts, the field based/internship experiences, and students' specific career objectives. By the end of the term, students will write a final paper contextualizing the experiences gained in FS 225 within concepts learned through the Food Studies program; and an e-Portfolio to be used in future applications for employment and other postgraduate opportunities. Students will also give a final presentation about their internship experience in an end-of semester program seminar.

March 2021 - ACADEMIC PLAN REVISION

Office Technology EFFECTIVE Fall 2021

MAJOR REVISED

Office Technology

[TO]

REQUIRED COMMON CORE CREDITS

English Composition..... 6

ENG 110, ENG 111

Mathematical & Quantitative Reasoning

MAT 100 OR Above 3

Life & Physical Sciences 4

FLEXIBLE COMMON CORE

CHOOSE FROM ANY FLEXIBLE COMMON CORE AREA

Behavioral & Social Sciences..... 3

Humanities..... 3

Liberal Arts Elective..... 3

MAJOR REQUIREMENTS

CREDITS

BUS 100..... Introduction to Business 3

BUS 201 Principles of Management 3

BUS 203 Business Communications 3

OT 101 Computer Keyboarding & Document Formatting I 3

OT 102..... Computer Keyboarding & Document Formatting II..... 3

OT 103..... Introduction to Computer Software Packages 3

OT 104 Office Systems and Procedures 3

COOP 101..... Introduction to Career Practices..... 1

COOP 102 Work Experience I 1

SELECT ONE OPTION FROM THE FOLLOWING:

Administrative Assistant

ACC 100 Introduction to Accounting 2

BUS 110..... Business Ethics..... 3

BUS 210 Business Law I 3

BUS 215..... Business Applications Using Excel 3

BUS 240 Entrepreneurship 3

Plus Free elective credit 1

OR

Medical Office Manager

HLT 124 Medical Terminology 3

OT 105 Electronic Health Records 3

OT 206 Medical Billing and Insurance..... 3

OT 209..... Medical Office Procedures 3

OT 210..... Medical Billing/Coding and Insurance II..... 3

Total Credits for Degree 60