

### 1 COURSE CREDITS COMPLETED

<b>MAT 20:</b> Elementary Algebra	★	0	<input type="checkbox"/>
<b>ENG 110:</b> Expository Writing (Required Common Core: English Composition)	★	3	<input type="checkbox"/>
<b>BUS 100:</b> Introduction to Business	🏅 ★	3	<input type="checkbox"/>
<b>OT 101:</b> Basic Computer Keyboarding & Document Formatting	🏅 ★	3	<input type="checkbox"/>

**SUB-TOTAL 9**

### 2 COURSE CREDITS COMPLETED

<b>MAT 100 OR Above:</b> Intro to College Mathematics I OR Above	★	3	<input type="checkbox"/>
<b>ENG 111:</b> Literature and Composition (Required Common Core: English Composition)		3	<input type="checkbox"/>
<b>HLT 124:</b> Medical Terminology	🏅 ★	3	<input type="checkbox"/>
<b>OT 102:</b> Intermediate Computer Keyboarding & Document Formatting	🏅	3	<input type="checkbox"/>

**GET AHEAD! TAKE CLASSES DURING THE SUMMER**

**SUB-TOTAL 12**

### 3 COURSE CREDITS COMPLETED

<b>OT 103:</b> Introduction to Computer Software Packages	🏅	3	<input type="checkbox"/>
<b>OT 104:</b> Office Systems and Procedures	🏅 ★	3	<input type="checkbox"/>
<b>OT 105:</b> Electronic Health Records	🏅	3	<input type="checkbox"/>
<b>BUS 201:</b> Principles of Management	🏅	3	<input type="checkbox"/>

**SUB-TOTAL 12**

### 4 COURSE CREDITS COMPLETED

<b>REQUIRED COMMON CORE: LIFE AND PHYSICAL SCIENCES W/LAB</b>		3 - 4	<input type="checkbox"/>
<b>OT 206:</b> Medical Billing & Insurance	🏅 ★	3	<input type="checkbox"/>
<b>FLEXIBLE COMMON CORE: Behavioral/Social Science Elective</b>		3	<input type="checkbox"/>
<b>FLEXIBLE COMMON CORE: Humanities Elective</b>		3	<input type="checkbox"/>

**SUB-TOTAL 12 - 13**

**CONTINUE TO PAGE 2**

**MAJOR REQUIREMENT** **MILESTONE**

MILESTONES ARE COURSES THAT MUST BE TAKEN IN SEQUENTIAL ORDER

**TWO WRITING INTENSIVE COURSES REQUIRED FOR GRADUATION**

**15 CREDITS PER SEMESTER**

GRADUATE ON TIME, SAVE MONEY & START YOUR CAREER!

**EXCELSIOR SCHOLARSHIP**

COVERS FULL TUITION  
MUST EARN 30 CREDITS PER YEAR

[www.hostos.cuny.edu/excelsior](http://www.hostos.cuny.edu/excelsior)

**CAMPUS SUPPORT FOR ACADEMIC SUCCESS**

- LIBRARY
- TUTORING CENTER
- WRITING CENTER
- COMPUTER LABS
- TECHNOLOGY WORKSHOPS
- COUNSELING
- SCHOLARSHIPS

**CAREER COACH**

CAREER COACH IS AN ONLINE TOOL THAT HELPS STUDENTS EXPLORE MAJORS AND IN-DEMAND CAREERS

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**DEGREE AUDIT**

TO VIEW FULL DEGREE MAP ONLINE, SCAN QR CODE BELOW:



[degreeworks.cuny.edu](http://degreeworks.cuny.edu)

**NOTES**

- \*Students are required to take BUS 203 as a Writing Intensive.
- Students who earn an Allied Health Certificate with clinical hours (Certified Nursing Assistant; Clinical Medical Assistant; or HIV Counselor) with Hostos' Continuing Education and Workforce Development Division (CEWD) are eligible for college credit for COOP 101 & COOP 102.
- Students who earn a Medical Billing & Coding Certificate with Hostos' Division of Continuing Education and Workforce Development (CEWD) or with a Continuing Education program at another CUNY college are eligible for college credits for HLT 124, OT 206 and OT 210.
- Students who earn an Electronic Health Records Specialist Certificate with Hostos' Division of Continuing Education and Workforce Development (CEWD) are eligible for college credit for OT 105.

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COURSE		CREDITS	COMPLETED
<b>BUS 203:</b> Business Communications (WI)*		3	<input type="checkbox"/>
<b>COOP 101:</b> Introduction to Careers Practices		1	<input type="checkbox"/>
<b>COOP 102:</b> Work Experience I		1	<input type="checkbox"/>
<b>OT 209:</b> Medical Office Procedures		3	<input type="checkbox"/>
<b>OT 210:</b> Medical Billing/Coding and Insurance II		3	<input type="checkbox"/>
<b>FLEXIBLE COMMON CORE:</b> Liberal Arts Elective		3	<input type="checkbox"/>

SUB-TOTAL 14

**TOTAL CREDITS 60**

You've **FINISHED**

**MAJOR REQUIREMENT**

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