

**COLLEGE-WIDE CURRICULUM COMMITTEE**

**HYFLEX in B502 and Online Meeting,** [**CLICK THIS LINK TO JOIN**](https://hostos-cuny-edu.zoom.us/j/6756681908)

**Tuesday, September 26, 2023**

**3:30-5:00 pm**

**Agenda**

1. Call to Order
2. Election of Officers
   1. Elect CWCC chair 2023
      1. The CWCC Chair works in accordance with the Charter of Governance and in consultation with Curriculum Office and Senate to schedule and call meetings, ensure full rosters of members, review items sent from Unit and Department Curriculum Committees, and update the CWCC site ([Charter link here](https://www.hostos.cuny.edu/Administrative-Offices/College-Wide-Senate/Charter-of-Governance)).
      2. -[**CLICK THIS LINK TO VOTE**](https://forms.gle/4xhFMquwY8NRa1Av8) **(only open during vote)-** [**https://forms.gle/4xhFMquwY8NRa1Av8**](https://forms.gle/4xhFMquwY8NRa1Av8)
   2. Elect CWCC recording secretary 2023
      1. The CWCC Recording Secretary creates minutes of meetings. We have in the past generated minutes using our agenda as template, filling in member attendance, vote outcomes, and discussion notes after meetings. After being approved, agenda and minutes are sent to Senate Executive Committee for posting to the CWCC site ([CWCC site link here](https://www.hostos.cuny.edu/Administrative-Offices/College-Wide-Senate/Standing-Committees/College-Wide-Curriculum-Committee)).
      2. -[**CLICK THIS LINK TO VOTE**](https://forms.gle/GFtrpS6tGWdp17BW6) **(only open during vote)- https://forms.gle/GFtrpS6tGWdp17BW6**
3. Acceptance of CWCC agenda for meeting 26 September 2023 ([see link to agenda](https://docs.google.com/document/d/1BQOjuvL43ikNsbsUq_imQlfmUPfYGIHf8ZHEKTAZbos/edit?usp=sharing))
4. Approval of CWCC minutes for meeting 02 May 2023 ([see link to minutes](https://docs.google.com/document/d/1Ql8uTZFyQK9ytRBmsiV96FlQl-aTcDmCXSRe0ZZIND0/edit?usp=drive_link))
5. Additional Business
   1. Wendy Small-Taylor update on Coursedog Curriculum Management System

Curriculum Office will be submitting curricular items through the newly implemented Coursedog system instead of CUNYfirst. This is an integrated academic platform that integrates Curriculum & Program Management, Academic/Class scheduling, Catalog Development & Management​, and other scheduling modules.

Coursedog implementation will not impact the college governance process or submission guidelines, only the operational/submission process for the Curriculum Office.

Courses listed in Coursedog are updated and maintained by the Registrar's Office after new courses are developed or existing courses revised through college governance and after the Central Office final approval process. This module includes course data (discipline, number, title, credits, hours, description, etc.) that is managed by the Registrar’s Office, which automatically populates into the catalog section within Coursedog. If you have any queries or concerns about courses within your department, or how these courses display in Coursedog, please feel free to contact the Registrar’s Office for assistance​.

* 1. Wendy Small-Taylor update on effective dates for Course Creation (via governance) as opposed to Effective dates for Course Scheduling.

1. Announcements and Resources
   1. Resource: Flowcharts for ESL, ENG, MAT gateway courses [Flowcharts NEW ESL ENG MAT 2022 Fall.pdf](https://drive.google.com/file/d/1uAYd5Vl3fZB_zRVVhAavByr_sjWY8OY8/view?usp=share_link)
   2. Resource: CWCC membership Fall 2023

Dean Babette Audant, *Provost's Designee*

Denise Cummings Clay,*Education*

Kathleen Doyle, *Mathematics*

Nancy Genova, *Behavioral and Social Sciences*  
Linda Ridley, *Business*  
Christine Hutchins, *English, Chair*  
Karin Lundberg, *Language & Cognition*  
Ana Ozuna, *Humanities*  
David Primak, *Registrar*

Silvia Reyes,*Office of Academic Affairs, HEO*

Wendy Small-Taylor, *Curriculum Office*

Olga Steinberg, *Natural Sciences*

Jarek Stelmark, *Allied Health Sciences*

Haruko Yamauchi, *Library*

TBA, *SGA*

TBA, *SGA*

* 1. Resource: CWCC meetings Fall 2023

All meetings at 3:30 hybrid in room B502 or at https://hostos-cuny-edu.zoom.us/j/6756681908

[**Fall 2023 Detailed Curriculum Schedule (link here)**](https://docs.google.com/document/d/1Ei2d28e4iXuQfFaZjhHNzhCexFcF3uk8SaEnj6fU9Qo/edit?usp=sharing)​

| **CWCC** | **SEC** | **Senate** |
| --- | --- | --- |
|  | September 13 | September 21 |
| September 26 | October 11 | October 19 |
| October 17 |  |  |
| October 31 | November 8 | November 16 |
| November 14 |  |  |
| November 28 | December 13 | December 21 |

1. Adjournment

## Christine Hutchins is inviting you to a scheduled Zoom meeting

Topic: CWCC Meeting

Time: This is a recurring meeting

Join Zoom Meeting

https://hostos-cuny-edu.zoom.us/j/6756681908

Meeting ID: 675 668 1908

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+1 253 215 8782 US (Tacoma)

Meeting ID: 675 668 1908

Find your local number: https://hostos-cuny-edu.zoom.us/u/kdkYWLRhGs

Join by SIP

6756681908@zoomcrc.com

Join by H.323

162.255.37.11 (US West)

162.255.36.11 (US East)

213.19.144.110 (Amsterdam Netherlands)

213.244.140.110 (Germany)

103.122.166.55 (Australia Sydney)

103.122.167.55 (Australia Melbourne)

69.174.57.160 (Canada Toronto)

65.39.152.160 (Canada Vancouver)

207.226.132.110 (Japan Tokyo)

149.137.24.110 (Japan Osaka)

Meeting ID: 675 668 1908