

## Memo

**To: All Adjunct Faculty**

**From: HUMAN RESOURCES DEPARTMENT**

**Date JULY 14, 2020**

**Re: Winter 2021 Pay Schedule**

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In accordance with the Academic Calendar and CUNY Guidelines for Processing Adjuncts Payroll, Winter Session 2021 begins on Monday, January 4, 2021 and ends on Monday, January 25, 2021. Adjuncts will be paid two (2) pay dates for the 2021 Winter Session. Each paycheck will be computed at one half (1/2) of the total semester payment for each course submitted by the department.

Listed below are the pay check dates for the teaching adjuncts for Winter Session 2021.

<u>Pay Dates</u>	<u>Work Period</u>	<u>Paid</u>
01/08/2021	01/04 – 01/08/21	1 / 2 of the total semester payment
01/22/2021	01/09 – 01/23/20	1 / 2 of the total semester payment

**\*Summer Session: January 4 – January 25, 2021**

**\*\* Final Exams: January 25, 2021**