

Job Vacancy Notice

Job Title: Vice President for Academic Affairs and Provost
Job ID: 22705
Location: Hostos Community College
Full/Part Time: Full-Time
Regular/Temporary: Regular

POSITION DETAILS

Eugenio Maria de Hostos Community College/CUNY, named a top 10 finalist for the 2015 Aspen Prize for Community College Excellence, seeks a proven, innovative, and energetic leader for the position of Provost and Vice President for Academic Affairs. Reporting to the President, the Provost is the Chief Academic Officer of the College. The Provost is a member of the President's cabinet and is involved in all major policy decisions of the College.

Under new presidential leadership, Hostos has an ambitious agenda to expand existing and develop new academic programs and services to meet the needs of an urban and highly diverse community.

The Provost is responsible for providing academic and strategic leadership, direction, and policy formulation of all academic divisions/programs. He/she supervises degree programs; instructional support services; academic skills, student support services and academic resources; joint dual degree programs; faculty resources; and Library services and grants. This seasoned administrator will be actively engaged in the integration of educational technologies for pedagogy and research in all academic areas; faculty recruitment, development, evaluation, and retention; the promotion of student learning, excellence in teaching, scholarly research, service, and leadership; all within the context of a strong system of shared governance.

The Provost is responsible for ensuring that teaching and research at the College meet the highest academic and accreditation standards, and for establishing and maintaining high quality academic programs that attract and retain students. The Provost is expected to work closely with Physical Plant Operations and Safety and Security personnel to ensure a safe and positive learning environment. The Provost is also expected to work closely with the Division of Student Development and Enrollment Management to improve the College's graduation and retention rates.

In collaboration with the department chairs, the Provost will be fully involved with the development and implementation of the College's Strategic Plan, formulate and articulate clear goals for the academic programs, and assist and provide leadership in expanding external support for faculty research, scholarship, teaching, and professional activities. This dynamic individual will lead the academic effort to engender sensitivity and understanding of cultural and linguistic diversity in the curriculum. He/she will work with the President of the College and along with other University academic officers on matters of common concern and identify opportunities for academic collaboration within the College. The Provost is responsible for additional duties as assigned. Essential duties require on campus presence.

QUALIFICATIONS

This position is in CUNY's Executive Compensation Plan. All executive positions require a minimum of a Bachelor's degree, eight years' related experience, and are at will employment.

An earned doctorate coupled with a record of substantial scholarly achievement to qualify for a tenured full Professor in an academic department; significant academic administrative experience (minimum of 8 years) and seasoned leadership skills; proven credentials in management, including budget development and academic, administrative, and strategic planning, as well as enrollment management; evidence of successful experience in curriculum development, outcomes assessment, and integration of information technology for academic programs; demonstrated skills and commitment to cultivating excellence in scholarship, teaching, and public service; ability to work effectively in a collective

bargaining environment and diverse constituent groups; and demonstrated commitment to cultural diversity and shared governance. The successful candidate must be a collaborator and team player skillful in promoting a collegial work environment.

CUNY TITLE

Vice President

COMPENSATION AND BENEFITS

Salary commensurate with education and experience.

CUNY's benefits contribute significantly to total compensation, supporting health and wellness, financial well-being, and professional development. We offer a range of health plans, competitive retirement/pension benefits and savings plans, tuition waivers for CUNY graduate study and generous paid time off. Our staff also benefits from the extensive academic, arts, and athletic programs on our campuses and the opportunity to participate in a lively, diverse academic community in one of the greatest cities in the world.

HOW TO APPLY

Applicant must apply online by accessing the CUNY website at www.cuny.edu and navigate to the following links: "Employment" and "Search Job Postings"

Please submit cover letter, resume, and three professional references.

CLOSING DATE

Open until filled with review of applications to begin September 3, 2021

JOB SEARCH CATEGORY

CUNY Job Posting: Executive

EQUAL EMPLOYMENT OPPORTUNITY

CUNY encourages people with disabilities, minorities, veterans and women to apply. At CUNY, Italian Americans are also included among our protected groups. Applicants and employees will not be discriminated against on the basis of any legally protected category, including sexual orientation or gender identity. EEO/AA/Vet/Disability Employer.